



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: January 9, 2025	ITEM NO.	SUBJECT: Direction Relating to Single Hauler Collection Service RFP
Presented by: Town Administrator /Clerk		

Background

Per prior Board direction, an RFP was issued to solicit proposals for single hauler collection services within the town boundaries, posted to the RFP page, found here - <https://www.townofpalmerlake.com/rfps>

However, the providers requested very specific information to complete a proper proposal -ie., number of commercial accounts, size of containers, amount of service per week.

Staff does not have this information on hand nor the capacity to survey this information. This RFP has recently been extended to a deadline of Wed., January 22.

Thus, it is requested to begin this process with the residential services, which will include weekly removal of trash, optional recycle bi-weekly, and I have provided the residential figures noted below.

- Condo, 54
- Duplex, 6
- Mobile home, 147
- Residential, 1019
- Townhouse, 7

The expectation would be that, if the residential portion of a single hauler collection service is successful, the provider seeks the commercial data to propose subsequent services. Is this agreeable to the Board?

Additionally, does the Board want individual presentations of the proposals submitted?

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