



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: 10/27, 2022	ITEM NO.	SUBJECT: SPECIAL EVENT APPLICATION –
Presented by: Deputy Clerk Julia Stambaugh		The Palmer Lake Yule Log Hunt and Dinner

The December tradition of the Yule Log Dinner and Hunt, is scheduled to be held in the newly restored Town Hall and on the Village Green. The festivities begin with a Potluck Dinner to be held on Tuesday, 11/29 in Town Hall at 4pm. Everyone is encouraged to bring a dish to share.

The Yule Log Hunt will be held on Sunday, 12/11, to begin at 1:00pm. The plan is to meet at the Town Hall with an opening ceremony, then the procession of Yule Log hunters, young and old, will leave from the Town Hall to the trailhead, lead by the Fire Department and the trail leaders. The Police Department, is willing to step in, if Fire is called to an incident. The Fire Chief has offered to the hunt, their pick of the logs being cleared for fire mitigation along the trail.

Set up for the event will begin at 12:30pm on Dec 11, with the hunt to start at 1:30pm. When the log is found, the procession will then return to Town Hall, where wassail will be served. The hunt will take place no matter the weather. There is a request to use of the Town Hall's A/V system The event coordinator is scheduled to meet with staff on the "how to" of the system.

If it snows, Public Works will not plow the route to allow for the log to be towed back to Town Hall. The parking lot in front of the Admin building will be cordoned off to allow for volunteer parking and unloading of supplies. They do not expect any parking issues.

The Fire Dept. will lead the procession from Town Hall. They will use the ATV to cross Lower Glenway to South Valley, then on toward the trailhead. Fire will lead the log back to the Town Hall, with the children taking turns riding the log. The log will be placed in the Town Hall fireplace and set a blaze for the night. Fire will set up a Fire Watch through the night as the log burns. The Fire Chief has requested the fireplace be inspected and cleaned prior to the event. This is scheduled for Dec 4. Fire barrels will be placed in front of the fire station, in accordance with Town ordinance, but are not to block the driveway. The wassail will be cooked on the kitchen stove and also on a makeshift stove on the cement pad outside of the kitchen. The event volunteers will set up a stove burner, surrounded by a steel frame or cinder blocks, to hold the weight of the wassail pots.

The Police Dept. was informed there will be a group of people hiding the log. The event coordinator will contact PD with the details of when this will take place. The day of the event, Police will place a patrol vehicle at the bottom of South Valley, to protect the participants, as they will be going the wrong direction on the road.