



## BOARD OF TRUSTEES MEETING

Thursday, April 25, 2024 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### MINUTES

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**Call to Order & Roll Call.** Mayor Havenar called the meeting to order at 5:06 pm.

Present: Mayor Glant Havenar; Trustees Nick Ehrhardt, Shana Ball, Kevin Dreher, Sam Padgett, Jessica Farr, Dennis Stern.

**Convene to Executive Session** - For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – offer to purchase town property. MOTION (Stern, Farr) to convene to executive session. Roll call vote – aye 7; nay 0. Motion passed.

**Reconvene to Open Session** at 5:23 PM. Recess until the start of the regular meeting.

**Call to Order.** Mayor Havenar called the regular meeting back to order at 6 pm.

#### **Pledge of Allegiance**

**Roll Call.** All members present.

**Administer Oath of Office, Deputy Town Clerk.** Collins administered the Oath of Office to new Deputy Town Clerk Ms. Grace McNeil.

**Consent Agenda.** MOTION (Ball, Farr) to approve the consent agenda including items 1) Minutes from April 11, 2024, Meeting; 2) Checks Over \$15,000 - Bradley (\$50,751); Daniels Long Chevrolet (\$52,950); 3) Financials (March). Roll call vote – aye 7; nay 0. Motion passed.

#### **Public Hearing**

4. Application for Conditional Use Permit for Landscape Yard in C2 Zone (Greater Grounds) - *Continued by Planning Commission to May 15; Requesting Continue Hearing to May 30.* Collins explained this item being continued by the Planning Commission. MOTION (Farr, Stern) to continue the hearing until May 30. Roll call vote – aye 7; nay 0. Motion passed.

#### **Business Items**

5. Special Event Application - Stride Events LLC (9/27-29). Mr. Lance Pearce approached the Board and explained the annual 24-hour run planned for September. He stated this is the tenth year and again will donate a portion of the registration fees to the Parks Commission. MOTON (Padgett, Dreher) to approve the event as presented. Roll call vote – aye 7; nay 0. Motion passed.

6. Special Event Application - Community Cinco de Mayor Dinner Service (Joy on the Rock). Collins explained the event scheduled to provide a community dinner and service. MOTION (Padgett, Stern) to approve the Joy on the Rock event and waive the fees. Roll call vote – aye 7; nay 0. Motion passed.

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7. Special Event Application - Wine Festival (9/14). Mayor Havenar recused herself from the vote and explained the annual event for September. MOTION (Padgett, Dreher) to approve the wine festival. Review of the application with staff is forthcoming. Roll call vote – aye 6; nay 0; abstain 1 (Havenar). Motion passed.
8. Update - Advisory Committee for Elephant Rock Vision Plan. Ms. Susan Miner provided an update of the first organizational meeting of the advisory committee. She explained the process that volunteer members will agree to – beginning with a vision statement, sorting data, not making decisions, explaining how ideas will be rated to create vision options for the property and place them on a site plan. Discussion took place about members of the committee. A meeting is scheduled on 4/29 to consider citizen members to fill two positions. The next regular meeting of May 6 will take place at the annex location on the property. Trustee Stern inquired about the frequency of reports and Susan responded she will report at every Board meeting.
9. Discussion/Direction Relating to Fire Adaptive Initiatives. Fire Chief Vincent reviewed his responses to the prior Board questions on this topic. A discussion took place about possible town property sites to consider slash collection and burn. Trustee Ball suggested further Board direction to assist with grant activity. Chief Vincent explained the need to clear the elephant rock property and burn the slash this year. Discussion took place about resident vs. non-resident fees for slash removal. Additional questions arose about renting a larger chipper. Chief reported that he reviewed the current Ch.8 burn restriction and will bring that code back to the Board for review.
10. Discussion/Direction on Wayfinding Signs, Examples. Board members reviewed the samples provided and generally responded, liking the Telluride signs and the map displayed on the Estes sign. It was agreed that business contributing would be a positive addition. Discussion ensued about locations and suggested that in addition to two entering town should be another two prior to the downtown corridor.
- Public Comment.** Ms. Dusty Severn inquired about the temporary occupancy for TLCA. Mayor Havenar and Trustee Stern responded about the status of the center.
- Board Reports.** Trustee Ehrhardt reported the bridge dedication will be Monday, May 6 at 10 am. Trustee Ball stated she continues to work on grant opportunities.
- Collins provided her report on the land use code rewrite; CORE Electric activity on the installation of the EV charger at the lake parking; installation of power and lighting at the pedestrian bridge; design of the pickleball courts and restroom. She provided a reminder of the modified office hours to Mon-Thu., and she reminded Board members about the upcoming CML conference in June.
- Next Meeting (May 1 workshop; May 9; rescheduled May 23 to May 30) and Future Items.** Mayor Havenar stated there will not be a workshop on May 1 and the regular meeting for May 23 is rescheduled to May 30th.
- Mayor Havenar stated that the executive session was completed earlier, and the last item will not be acted on.
11. Resolution to Authorize Mayor to Sign Purchase and Sale Agreement (PSA) – no action.
- Adjourn.** MOTION (Ball, Dreher) to adjourn at 7:16 pm. Motion passed.

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Mayor Glant Havenar

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ATTEST: Dawn A. Collins, Town Clerk