



## **PARKS COMMISSION - RESCHEDULE FROM 7/4**

**Monday, July 18, 2022 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Commissioner Wiecks called the meeting to order at 5:01 PM.

**Roll Call.** Present: Cindy Powell, Lindsey Leiker, Mike Pietsch, Reid Wiecks, Phyllis Head. Andy Maguire arrived at the meeting about 5:10 PM. Excused: Ande Furrer. Others: Dawn Collins, Jason Dosch, Cindy Kuchinsky, Tish Torweihe

#### **Approval of Minutes**

1. Approval of Minutes 7/18/22. MOTION (Lindsey, Cindy) to approve minutes. Motion passed 5-0.

Reid took item 17 first for guests.

17. Reid introduced Keith Flesher from Troop 9 and he and Keith reviewed the project completed. Phyllis expressed concern that with all these improvements who is going to maintain them once completed. This was suggested to be a workshop topic.

**Petty Cash Report.** Mike provided a summary of the cash activity for a current total of \$521.00.

**Public Works Supervisor Report.** Jason will be moving donated dirt from Monument to fill the south end of the lake area. Boulders have been placed to beautify the parks as needed. The Angry Squirrel will be contracted to clean up Lovers Lane and Glen Park. Reid thanked Jason and his Roads staff for all their support with projects.

**Town Administrator Report.** Dawn discussed the PPACG meeting for grant opportunity and suggested that Parks coordinate a plan for the lake area and suggested being proactive with other parties with workshops (ATL). She provided an update on amending sign code, noting that banners are prohibited unless Town approved events.

#### **Business Items**

2. Memorial Request. Reid spoke to the family and Jason regarding placement of memorial tree. The north end of Palmer Lake will be the best location and Harding nursery will be taking care of the planting of a White Pine tree. MOTION (Lindsey, Phyllis) to approve the memorial tree planting. Motion passed 6-0. Reid reported the condition of an existing memorial tree by the playground that needs upkeep. Cindy P agreed to contact the person who is responsible for maintaining the tree regarding trimming and fencing it. Parks can help with the fencing and t-posts.

3. Report on Festival on the Fourth. Cindy reported that overall, it was the best event they have ever had. Attendance was estimated at around 15,000 people at the event. More porta potties will be ordered next year.
4. Review Town Sign Sales Fundraisers. Cindy reported \$350 was raised at the garage sale and \$1200 was raised at the Festival on the 4th selling Town street signs. Jason stated that all Town signs have been changed so there will be no new inventory for future sales. MOTION (Mike, Lindsey) to donate \$300 towards the Festival on the 4<sup>th</sup>. Motion passed 6-0.
5. Review of PD Kiosk (STEP) Plan. An extra PD will be scheduled to enforce parking and trail violations. The monies from citations will support the STEP program.
6. Use Donated Fence (Wildlife area?). Jason reported there is a pallet with 4' fencing donated from Home Depot that will need to be used for a future project. He will provide a photo of the fencing for the upcoming workshop on Aug 9<sup>th</sup>.
7. Follow up on Parks Playground Inspection(s) - Work Completed. Discussion to keep or remove the swing in the Glen Park. Curb and cushioning are needed to meet safety requirements for the upcoming 8/11 CIRSA inspection. MOTION (Mike) to remove and store the tall swing. Lindsey suggested to keep it due to rare style of swing. After much discussion Mike withdrew his MOTION. Jason will pick up the supplies needed to assist Parks in completing the project by 8/11. A work day will be set up to install the curbing.
8. Update on Draft Parks Trifold (funding by Tri-lakes Chamber). Cindy will gather information to add to the trifold and bring to the August 9<sup>th</sup> workshop. Funding donated by Tri-Lakes Chamber must be used by fall of 2022.
9. Timetable for Projects 2022. Reid reviewed some of the projects listed. Picnic tables and bear trash cans will need cement mixed to install. Jason will add rocks for the trail. Jason will order another roll off to be at the west end of Palmer Lake. Ande will assist with his truck and help load tree limbs. Lindsey will assist to get volunteers. Cindy will help by researching a grant for trench near tennis courts.
10. Chautauqua Trail Visit. Reid and a PLPD officer had a meeting with the owners and the Chautauqua trail that runs through their property. Discussion included options to help redirect hikers off the private property.
11. Park Gardens Upkeep. The Glen Park wildflower garden and 105/Spring St median are looking great.
12. Planning Fall Service Day (September 24, 9 AM - 12 PM). Move to next meeting agenda on 8/15.

### **Centennial Park**

13. Update: Ped Bridge (RR Fencing). Dawn reported the RR fencing is up as agreed with the RR.
14. Ped Bridge Improvement of Hill (Steps). Dawn stated staff and alternate will meet with contractor to plan/build steps on the westside abutment of the bridge. Parks and Awake the Lake should collaborate to communicate plans for the park area overall plan.
15. Create (Permanent) Ped Bridge Lighting Plan. Discussion for a plan to permanently install power and lights across bridge. Solar lights were discussed. Andy M will spearhead, and this item will be at upcoming workshop for planning.

16. Report on Disc Golf Course. Disc Golf Tournament went well. East side of Palmer Lake parking was full and overflowing onto County Line Road. It was suggested to add parking signs directing traffic to the west side of the bridge for parking. Damage deposit will be refunded to Josh.
17. Review Eagle Scout Project Wildlife Area. (Taken first on the agenda.)
18. Gazebo Picnic Bench Placement. The existing bench will be placed near the gazebo.
19. Review Lake Condition. The condition of lake was discussed. Idea of closing for a week was raised. Reid asked if the water department had the machinery to clear out the seaweed. (Dawn will follow up.)

#### **Glen Park**

20. All Trails Mobile Application "Notice" of Reservoir Roadway. Parks will continue to research Trail Applications to suggest a notification regarding the water shed. Cindy will research trail applications. Dawn will send PD caution of trail use restrictions to all park members.

21. Tennis Court Net & Paddle Ball. Tennis net winch needs replacing. MOTION (Lindsey, Reid) to purchase a new winch. Motion passed 6-0. Reid supplied the pickle ball players with a replacement tennis net and they installed it.

#### **Public Comment**

None.

#### **Report of Other Meetings**

#### **Next Meeting (August 15th rescheduled from August 1 - holiday) and Future Items**

(Workshop: Plan Trifold, Fall Service in the Parks, Bridge lighting, use of 4' fencing donated by Home Depot)

**Adjourn.** Reid adjourned the meeting at 7:30 PM.

Minutes by: Tish Torweihe, Town Administrative Assistant