



## **PARKS COMMISSION**

**Monday, April 4, 2022 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Commissioner Wiecks called the meeting to order at 5:00 PM.

**Roll Call.** Present: Mike Pietsch, Reid Wiecks, Ande Furrer, Cindy Powell, Andy Maguire. Excused: Lindsey Leiker.

#### **Approval of Minutes**

1. Minutes from March 7th Meeting. MOTION (Reid, Mike) to approve minutes from 3/7. Motions passed 5-0.

**Petty Cash Report.** Mike provided new balance of \$522 which included funds from Winterfest.

Reid welcomed our new Parks Commissioner Andy Maguire and Cindy Powell.

**Public Works Supervisor Report.** Jason & Reid had a meeting with El Paso Co Parks to discuss Santa Fe Open Space. They will be invited to the August 2022 meeting to report. The Fishing Derby is June 4<sup>th</sup> followed by The Elephant Rock Bike Ride on June 5<sup>th</sup>. The Gazebo off of Hwy 105 will need the steps repaired before the start of events in June. Fish and water have been added to Palmer Lake. The kiosk at the trail head is going well. Two applications for employment have been submitted for review by Public Works for parks maintenance. Reid updated the 2022 Projects List. Lindsey will attend the ATL upcoming meeting.

**Town Administrator Report.** None.

#### **Business Items**

2. Update from Fireworks Committee. Cindy from the Fire Works Committee reported that it is busier than last year. The Tri Lakes 360 website is live and accepting sponsors, vendors, and volunteers. They applied for the Liquor Special Event License. The fireworks company will receive a \$7500 down payment. Bands are getting lined up and children's bouncy area coming together. PLPD will have more involvement and Chief Vanderpool is assisting with security options.

3. 2022 Parks Project List (with funding source) was discussed with a few updates. Jason has availability of large rocks (boulders) that can be hauled and used where needed. Pea gravel will be spread with the backhoe next week pending weather. Ande will follow up on the playground bubble panel estimated delivery date.

4. Identify Service Days & Garage Sale Date (and projects). Discussion took place for the Service Dates. MOTION (Reid, Cindy) to schedule May 21 and September 24 from 9 AM to 12 PM. Motion passed 5-0. Jason will order a roll off. Noxious weeds will be one of the projects lead by Phyllis Head. The Community Garage Sale will be on June 11 from 8 AM to 1 PM for a \$10 donation. A map of the participating garage sale address will be available on the town website and social media. The Fishing Derby will be on June 4<sup>th</sup>.

5. Review of Shed/Storage Options. The Santa/sleigh cut out and lake fountain were measured and will both fit in the Parks shed. The fountain will soon be placed back in the lake. Santa will be moved in June. MOTION (Reid, Cindy) to plan an additional (similar size) shed. Motion passed 5-0. Jason suggested to plan the purchase in the next budget cycle.

6. Update Point of Contact. Cindy signed up for Glen Park, Creekside Trail, Fundraising and Grant Writing. Andy M. signed up for Disc Golf along with Greg's help. Dawn will coordinate exchange of contact information for Disc Golf course involvement.

7. Elephant Rock Inventory / Possible Parks Use. Discussion took place about the items from the property that could benefit Parks. Recreational equipment on an honor system to use was mentioned. Fishing poles could be used at the Fishing Derby. Park benches can be used right away. Items that can simply be removed for the intended use will be hauled off the property, including a documented list.

### **Centennial Park**

8. Review the Avid4 Request for Two Groups. Discussion about a donation from Avid4 took place, help with trash pick-up and upcoming service dates. MOTION (Mike, Ande) to approve the two groups with alternating activity. Motion passed 5-0.

9. Update on RR Fencing - Ped Bridge Activity. Dawn reviewed the RR required fencing by agreement and the erosion of the west end of the bridge. GMS is finalizing a design to address the erosion. The end of April was expressed as the deadline for the fence installation.

10. Action on 5-Year Master Plan Project List for Centennial Park (and next steps). MOTION (Cindy, Ande) to approve list. Motion passed 5-0. Reid stated that the next step is to have a public meeting and get feedback from the public. A survey was also mentioned as an option, and present to the Planning Commission and Board of Trustees.

### **Glen Park**

Ice is melting from the playground so projects can take place. Phyllis H. has been pulling noxious weeds. The kiosk is working well.

**Public Comment.** None.

**Report of Other Meetings.** Mike, Reid & three Scouts met to discuss their project. Reid and Jason were the town reps that attended the El Paso Co Land Managers and Partner meeting hosted by the City of Colorado Springs. Reid suggested hosting the next event. Reid talked to the tennis court company regarding power washing it. Parks members confirmed meetings to be the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 5 PM.

**Next Meeting (April 19 workshop) and Future Items.** The next meeting will be on 5/2 at 5 PM.

11. Determine Date for Community Engagement Map Exercise (Trustee Stuth). Members agreed to 4/11 at 6p.

**Adjourn.** Reid adjourned the meeting at 7:26 PM.

**Minutes by:** Tish Torweihe, Town Admin Assistant