

**Palmer Lake Parks: Project / Chautauqua Punch List 2023 (New, In Progress, Completed, Ongoing) - DRAFT 4/10/2023)**

Proj #		PROJECT LIST: Please rank each of the projects below using this scale: 1 - PRIORITY, 2 - HIGH, 3 - NEUTRAL, 4 - LOW, 5 - NONE.	RANKING (1-5) BY COMMISSIONERS							PRIORITY TOTAL	EST. COST	Project Lead(s)	Status	Project Progress & Notes
			MIK	REI	CIN	PHY	AND	GEN	SAM					
		Change this ranking description back to its original wording: 1 = most important (to be done in 2023), 5 = least important (to be done 2025 and later)								0				
1	1	Connect with ATL to develop a plan for Centennial Park projects	1	1		1	2	3	3	1.428571429	\$ -		Ongoing	ATL mtg 4/6/22; Parks workshop with ATL 1-17-23, and 2-8-23
2	2	Build a dirt barrier along Walnut to prevent water from running off into the Glen Park playground, and add boulders to prevent parking on Walnut near the playground	2	1	5	2	3	3	2	2.285714286	\$ -	Jason & parks		
3	3	Replace cedar rail posts and rails along south end of Reservoir Trail Head parking area, and other parking areas along Lovers Lane	2	2		2	3	2	2	1.571428571	\$ -	Jason, parks		170' long with donated boulders. Rails removed late June '22. Revised to be boulders acquired by Jason instead of cedar fencing. High on Jason D.'s list of to-dos
4	4	Remove dead trees/brush from around lake, trim dead branches etc.	2	2		1	2	3	2	1.428571429	\$ -	Jason, service day		Service day: ongoing spring/summer '23
5	7	Safety fence at the east end of the Pedestrian bridge exit, along the top directing pedestrians away from the slope. Extend the fence to the bridge suggested by CIRSA ins, rip rap the slope to the NW & SE, stone stairs on the N/NE & S/SE slopes. Rip Rap retaining wall top on west side.	1	1	1	1	1	3	2	1.285714286		Landscaper, Reid, APL		Bids received from 3 landscapers. APL chose one and is willing to pay all with conditions
6	8	Replace / repair cedar rail posts along north end along RR tracks and Lake trail	3	3	5	5	3	3	3	3.142857143		Mike, Reid service group		check number needed: 9 10' rails and 3 2 rail posts for ref. #'s 8 and 9
7	9	Replace / repair cedar rail posts and rails along west side of the Lake trail.	3	3	5	5	3	3	3	3.142857143		Mike, Reid service group		check number needed
8	10	Begin planning for a non-motorized boat launch area at the S. End of the Lake, possibly fence or boulder off or use boulders for boundary and bring in sand.	3	3	5	5	5	3	1	3.142857143		Jason & parks		Okay with Jason D. 1-31-23
9	11	Remove the wooden kiosk at Fletchers Drilling and reinstall at Res. Trailhead or west side of ped. Bridge.	4	1	5	1	4	3	3	2.428571429	\$ 30	Parks		
10	12	Additional signs at information kiosk for trailhead: reason for the fees; more reminder signs along the South side of parking - relocate kiosk from Fletcher's drilling.	2	4	5	2	3	3	3	2.857142857	\$ 100	Parks		
11	13	Do noxious and non-weed mitigation around the lake and bridge.	5	1		1	2	3	2	1.285714286		Parks	Ongoing	

12	15	Develop a plan for the bulletin board at the restroom - PL parks, El Paso city parks, Hist. Society.	2	2	5		2	3	2		2	\$ 82	Parks		Need 2 4"x6" x 8' treated posts \$16.00/ea, 4 lag bolts 8" long (approx \$20.00 + 6 bags cement (\$30.00). Determine best location for 2nd B. Board
13	16	Complete research on the multi-use athletic field at the south end of the Lake: artificial turf, try to reach a consensus with ATL.	1	1	1	3	1	3	3		1.714285714	\$ 425,000	Reid & Town		(they agreed with it 1-17-23 parks workshop), vote by Parks. Received a specific quotation 1/2023 still obtaining another quote (Ross)
			MIK	REI	CIN	PHY	AND	GEN	SAM		0				
14	17	Contribute to the research and development, and writing of a GOCO grant for multi-use field with ATL	1	1	1		1	3	3		1.285714286	\$ -	Reid & Town		
15	18	Look at replacing the wood, plywood practice wall at Glen Park tennis court Do attachment cost research. Possible Adopt a Court grant from Colorado Tennis Association.	2	2	4	2	3	3	4		2.571428571		Reid & Cindy		(8 4'x8' exterior treated plywood + clamps) @ \$25.00 / sheet. Do before resurfacing.
16	19	Begin brainstorming Centennial park area adjustments and modifications. Make sure we coordinate this activity planning with the Centennial Park, Palmer Lake Master plans, and Awake the Lake plus (see #1).	2	1	1	3	1	3	2		1.571428571	\$ -	All parks members, ATL		Now that the survey for Centennial Park improvements and new facilities is completed
17	20	Design and conduct a 2nd survey to establish what the potential users (soccer and lacrosse), Town departments, ATL, Parks, and citizens would support: artificial multi-use field. Get input from PLES students.	2	1	1	5	1	3	2		1.857142857	\$ -	Reid		
18	21	Remove random "t" posts and save for other Park uses, possibly a proposed dog park	4	5	5		4	3	3		2.857142857	\$ -	Reid, Mike		
19	22	Sand for VB court.	2	1	1		3	3			1.142857143		Parks & Town	DONE	Sand = approx. \$33.00/cu yard/ 70'x40', 2" deep = 17 cu yds. Is it used often enough to warrant expense now? El Paso County parks?
20	23	Connect with Soccer, football, and lacrosse groups to develop a plan and involvement with multi-use field.	2	1	1	3	1	3	3		1.714285714	\$ -	Reid		, 8/1/22 connected with PDSC and gave them the survey (see # 19); 8/3 reached out to lacrosse (no reply as of 9/12) finally established a contact 1/7/23. Pride SC 1/20/23; met w/PDSC 1-17-23
21	26	Place boulders along the parking area/ped. Bridge SW side slope now that we know the steps exit location.	1	3	2		3	3	2		1.857142857		Jason & parks		Okay w/Jason D. 1-31-23
22	27	Determine a place for and install donated wire fencing.	3	5		1	4	3	3		2.285714286		Parks, Jason		4' x 500': along Kent Street? (See #46); possible proposed dog park somewhere in Palmer Lake.

23	28	Develop a pedestrian bridge lighting plan to be submitted to RR, and shared with ATL & Rest.	1	3	2	3	1	3	2	2		Reid, Dawn, Jason	Group, plan developed - ongoing discussions to determine which plan with ATL, RR, electricians. Sent lighting plan proposals to Greater Grounds 2/3/23 as their electrician might be interested. APL not interested in participating if it involves the RR 2-8-231. Met with Dail landscapers 2/10/23 & gave them lighting plan.
24	29	Once # 28 above is approved install the electrical and lighting per code	1	4	2	3	2	3	2	2.285714286		Jason & parks	
25	30	Trim, mulch, berm, stake and fence the older memorial tree near the playground	2	3	5	2	4	3	2	2.714285714	\$ 30	Reid	
26	31	Gather and haul limbs and trees between Creekside Trail and into N. Monument Creek out to Lover's Lane and pile correctly for pick-up by Roads or chipping. PLFD chain saw training?	2	1		1	4	2	3	1.571428571	\$ -	Jason, parks	September Service Day
27	32	Order and spread wood chip in Glen Park playground	2	1		1	4	3	2	1.571428571	\$ 450	Parks, Jason	September Service Day
			MIK	REI	CIN	PHY	AND	GEN	SAM	0			
28	33	Replace the "s" hooks on the swings in Glen Park with "clevis" attachments, already have Clevis	1	1		1	1	3	2	1.142857143	\$ -	Reid & Jason	Before May 12th
29	34	Connect with Little League to develop a plan.	1	3	3	3	1	3	3	2.285714286	\$ -	Dawn & Reid	Meeting w/Dawn, Jason, Dion, Del and Reid 8/23/22, need to meet with them prior to the season to discuss their plans for field improvements this year, and to have them develop a 5 year plan as promised 8/23/22. Dawn asked for meeting with LL Jan. 2023 - waiting to hear back
30	35	Connect with the PL Master plan committee to merge ideas for Centennial Park.	2	2	3		2	3	2	1.714285714	\$ -	Reid	Ongoing - done 4/11
31	37	Reinstall the Handicapped Parking sign at the reservoir trail head parking area.	1	2	5	1	1	3	2	2	\$ -	Jason, parks	
32	38	Establish a handicapped parking area and install the appropriate sign in the parking area across from the Depot, O'Malley's.	2	2	5	1	2	3	2	2.142857143		Town, Parks	
33	40	Remove the 3 park benches across the street from the Art Center and install them in a better location to be determined by the Parks Commission.	3	5		4	3	3	2	2.428571429	\$ 30	Reid, Jason	
34	42	Install 2 park benches along the to be installed fence line at the east end of the pedestrian bridge lake-side slope.	3	3	3		3	3	2	2	\$ -	Mike & Eagle Scouts	Eagle Scout project 1-23 they have obtained the funds.

35	43	Install new power pole and electrical service to the west parking lot N.of baseball field + survey, approach APL for funds.	2	2		3	3	3	3		2	\$ 11,260	Jason, parks, APL		- they approved 2-8-23, met with CORE at the install sight 2/23. Weather dependent install date but soon. APL funding.
36	45	Complete the rest of the free boulder placement (not including ref. # 3 & 26) in the Glen Park parking areas.		3	3	2	4	3	3		2.571428571	\$ -	Jason & parks		
37	46	Explore and plot for a trail down Kent Street to the Creekside Trail, don't advertise - local knowledge only		1			3	1	1		0.857142857	\$ -	Reid, Gene		
38	47	Explore and plot for a trail extension along Creekside Trail east into E. Rock property & bridge locations if BOT approves the project		1			2	3	1		1	\$ -	Gene, Reid, volunteers		
39	48	Decide on log bridge design for wilderness pedestrian bridges (3-4) across N. Monument Creek		2	3		1	1	1		1.142857143	\$ -	Parks		
40	49	Work with PLFD to move logs to bridge locations (see # 47), or cutting them inplace to size for bridges, picnic tables, benches, emergency shelter at Upper Reservoir.		1	3		2	1	2		1.285714286		Parks, PLVFD		
41	50	Update the tennis/pickle ball rules sign and mount at least 2 at the tennis courts		1			4	5	4		2		Reid, Mike		
				MIK	REI	CIN	PHY	AND	GEN	SAM	0				
42	51	Update or add to the Glen Park playground rules signs to specific that the parking is for Playground Users only		1			2	3	3		1.285714286		Mike		
43	52	Quotation 1/20/23 from Churchich, Miracle Recreation secure funds and schedule repair (see # 39)	2	1	5		3	3	3		2.142857143		Reid, Dawn		- received: 10003.50, APL funding?
44	53	Develop a 3-5 year master plan for proposed E-Rock park if approved by BOT. See projects list specifically for E-Rock as a starting point.		1			2	1	2		0.857142857		Reid, Gene		Work with PLEDG and Arts Group
45	54	Decide on a name for the proposed E Rock property park if approved by the BOT, contest?, historical?		1			2	1	3		1		Gene , Reid		
46	55	Research grant for tennis court resurfacing.		1			2				0.428571429		Reid	DONE	applied 3/17/23- waiting and negotiating. No go - has to be tennis only, no pickle ball
47	56	Ask Phyllis to develop a table for noxious weed control - time of year, type of control, specific weeds to Palmer Lake and where		1			2	1	2		0.857142857	\$ -	Phyllis		
48	57	Brush clean up day for the area between back of restaurants and ballfield parking lot		2			4	3	2		1.571428571		Parks		
49	58	Develop a survey of Lake/Centennial Park use for PLES students - suggested by Chris A. (GOCO Grant) to get more input from potential users.		1			1	3	3		1.142857143		Reid		
50	59	Start writing a master plan update for Centennial Park ASAP to formalize the long & short term projects with the Town and BOT and APL		1			2	2	2		1		Parks		

51	60	Write a CORE grant for an In-Kind donation to the cost of the 400amp pole installation.		1			2			<b>0.428571429</b>		Reid	DONE	Submitted 3/16/23
52	61	Move one or both of the park benches from the yard to the tennis court and attach to the fence.		1			3	3	3	<b>1.428571429</b>		Parks		
53	62	Working with pickle ball players to raise money for 4 portable nets and standards.		1			4	3	4	<b>1.714285714</b>		Reid		In the works - 3/7/23
54	63	Connect with the PL Master plan committee to merge ideas for E-Rock property master plan		1			2	1	3	<b>1</b>		Gene , Reid		Directed by the BOT 4/5
55	64	Install the Lake fountain in the spring and remove in the fall		1			1	1	1	<b>0.571428571</b>	\$ -	Ande & Jason		
56	65	Develop a "New Parks and Trails Commissioner" packet		2			3	2	2	<b>1.285714286</b>		Sammantha		
57	41	Install about 7 climbing handholds on the climbing ramp on the Glen Park playground hill. Finished 2-25-23								<b>0</b>			DONE	donation
58	36	Develop a plan for presentation at Parks, 2/14, and then if there is a recommendation from Parks, to the BOT, 2/23, for the creation of a new open space, park, and Creekside Trail extension from Spring Street into the Elephant Rock property along N. Monument Creek, and then a trail circling the Elephant Rock property.								<b>0</b>			DONE	Now waiting for BOT to decide what concept airports of the concepts if any they approve.
59	5	Finish the wildlife area at the SE end of the lake: fencing wire and signs, 150' on water and land sides: fence posts installed - we already bought fence wire. Mike has 2-3 signs. Finished 2-18-23								<b>0</b>	\$ -		DONE	
60	6	Complete the boundary of the wildlife area at the Sw end of the lake: fencing and signs, land side last 50' to water from installed cedar rail fence.								<b>0</b>	\$ -		DONE	Bought the fence wire already. 2-3 signs. Mike has 3. Finished 2-18-23
61	14	Procure the items Parks wants to use from Elephant Rock property and store in shed:								<b>0</b>	\$ -		DONE	picked up 2 benches 7/26/22; sleds for Winterfest '23, pickle ball net & paddles
62	24	Finish specifications, receive bid, and vote on the tennis court improvement so that work can be scheduled.								<b>0</b>	\$ 31,533		DONE	
63	39	Obtain an updated bid for repair of the Centennial Park playground surface, Churchich-Cook, Miracle Recreation, 1/20/23								<b>0</b>	\$ 10,004		DONE	
64	44	Install memorial bench N/NW side of Lake,								<b>0</b>	\$ -		DONE	received & assembled 1/31/23, installed 2/5 with family & friends
65	25	Collect (by 2/2/23) wood and store it in the yard for Winterfest barrel fires:								<b>0</b>	\$ -		DONE	started spring '22. Not used.
										<b>0</b>				

66	Flagging Trail, First Flagging 30' to 50' with Gene, Wesley, Nick, Phyllis and Terri on TRAIL AROUND THE PARAMETER 1.7 MILES. 20' BORDER around and 20' from all lower buildings to include open air pavilion. Up to 50 yards from 105 temporarily for better hiking experience until the trail becomes an easement over any entity later. Won't flag entrances for 100 yards otherwise curious people will be in the way.					1	1	1	0.428571429	GENE, CPSC	EDIT	Volunteer and Professional And Certified Crew Leader Trail Builder Flagging
67	Flagging Trail, Second Flagging 10' to 15' with Gene, Wesley, Nick, Phyllis and Terri on TRAIL AROUND THE PARAMETER 1.7 MILES. 20' BORDER around and 20' from all lower buildings to include open air pavilion. Up to 50 yards from 105 temporarily for better hiking experience until the trail becomes an easement over any entity later. Won't flag entrances for 100 yards otherwise curious people will be in the way.					2	1	2	0.714285714	GENE, CPSC	EDIT	Volunteer and Professional And Certified Crew Leader Trail Builder Flagging
68	Form or Re-form "Build Palmer Lake Parks Volunteers" a NEW Palmer Lake Parks Volunteer Program from the current 17 member New Park Subcommittee. New recruits tasked directly for New Park at historic Chautauqua Reserve. Training program included, constant recruiting & training from veteran trail crews					2	1	1	0.571428571	GENE, CPSC	EDIT	This program will be lead by Gene Kalesti and any other Commissioners that want to join.
69	Two Commissioners + for 2023 Pikes Peak Regional Crew Leadership training		1			2	1	2	0.857142857	GENE, CPSC		<a href="https://www.rmfi.org/crew-leader-training">https://www.rmfi.org/crew-leader-training</a>
70	Devise Pre-tours with public schools, homeschool & private schools for age appropriate historic talks		2			1	1	2	0.857142857	GENE, CPSC		Wait until after the trail is beyond the pavilion
	Announce Park Naming Contest, Parks Commission can suggest categories for fall 2023		2						0.285714286			Wait until the trail, Willans, and ? Are past their initial stages so that we don't get folks wandering the property too soon.
71	USAFA Engineering program confirmation by 5.12.23 for bridge design		1			1	1	1	0.571428571	GENE, CPSC		
72	Parameter Pin Survey Work					2	1	2	0.714285714	GENE, CPSC		CrossPaths Surveying
73	Announce Name of Park after presentations to the Parks Comm., Historical Society and BOT		2			2	1	2	1	Gene , Reid		Parks Media and Marketing Commissioners
74	Fundraiser / Donor / Sponsor for multiple signage at 105 and S. Valley Rd, in-front of Tim & Laurie Caves' Home, Spring Street and Greeley, Epworth and Greeley, Epworth Parking Lot, 105 Entrance, Trail markers, Historic Signage placards, Benches, Toilet Huts for portable toilets, QR Code Signs for donations, Donation Boxes,		?				1	2	0.428571429	GENE, CPSC	EDIT	Parks Media and Marketing Commissioners

		MIK	REI	CIN	PHY	AND	GEN	SAM	0				
75	Work with Certified Trail Crew Leaders in groups of 12, 100 yards in from each entrance. This will keep curious hikers / bikers from disturbing or being in our work.		X				1	1	0.285714286		GENE, CPSC		Wesley Trimble, Gene Kalesti and 1 to 2 more Certified Trail Crew Leaders with at least 12 volunteers per Crew Leader
76	Epworth PARKING Clear Trash, Mulch, Mow, Grade per FEMA. Bargin Bin 20 Yard \$295 per week plus \$25 field charge or 2.5 tons after . Gloves, Water and energy snack will be donated.		X				1	2	0.428571429		GENE, CPSC		Park Subcommittee Leader with at least 12 volunteers for clean up for 2 days.
77	TEMPORARY BRIDGE TILL MAY 1ST 2024. FEMA BREAKAWAY TETHERED TO JOIN CURRENT GLEN PARK ?TRAIL . PE design approved and signed of on Pikes Peak Regional Building permit aquired by Town Staff and Subcommittee member Kevin Magner, Materials on hand brought to site, experience and non experienced volunteers. This bridge will move to Epworth historic Bridge #10 location in May 2024 when permanent USAFA Civil Engineering Bridge is built. Hardware for tethering are estimated at \$550. FROM Where?						1	1	0.285714286		GENE, CPSC	EDIT	Gene Kalesti, Nick Erhardt, Kevin Magner and several more volunteers
78	Open Air Pavilion Restoration		1				2	2	0.714285714		GENE, CPSC		
79	LOWER SW AND NE ? PARKING LOTS AT EPWORTH AND 105 WITH PAY POLL		2				1	2	0.714285714		GENE, CPSC		Discuss - NE or NW? Data?
80	LOWER AND UPPER PORTABLE TOILETS. Huts built for both.		2				2	2	0.857142857		GENE, CPSC		VOLUNTEER AND ERHARDT'S WILL HELP BUILD STRUCTURES
81	Pop-Up Dog Park BUILD, T-Post Ranch FENCED 2 ACRES PARK, , 1300 FT OF RANCH FENCING 4 TO 5' HIGH, DOUBLE ENTRY GATES, DONATION BOX, SIGNAGE, CLEAN UP STATIONS.		5				2	1	1.142857143		GENE, CPSC		BOT MUST RESPOND TO MARCH 23RD REGULAR MEETING OF 3 PARKS PROPOSALS FOR DOG PARK. WORKING WITH 2 EL PASO COUNTY PARKS COMMISSIONERS AND 3 CURRENT DOG PARK GROUPS
84	Fall semester (mid AUG - early DEC 2023): * Late August / Early September: Conduct joint site visit and discuss needs with stakeholders. * Cadets would develop two design alternatives (probably 65% design with rough cost estimates, pros/cons for each, and a recommendation) - plan to brief stakeholders around Thanksgiving. Stakeholders select preferred design.		1			2						EDIT	
85	NATURE CENTER, FOR NOW, PROPERTY CAN SIT IDLE TILL PROFESSION CWB WORK IS COMPLETE, GRANTS ARE ALLOCATED AND RESTORATION WORK CAN BEGIN.		3				2	2	2	1.285714286			
86	SMALL BRIDGES AND TRAILS IN AND AROUND ALL PUBLIC BEAVER PONDS.		3				2	2	2	1.285714286			
		MIK	REI	CIN	PHY	AND	GEN	SAM	0				
87	COMMUNITY GARDEN BOXES, 32' X 32' WITH 9 EACH 10' X 10' BOXES		2				4	2	2	1.428571429			

88	THREE BRIDGES TO BE DESIGNED AND INSTALLED BY USAF CIVIL ENGINEERING, ONE BRIDGE PER SPRING INCLUDING 2023					2	1	2	0.714285714			EDIT	Break into 3 separate tasks
89	MAINTENCE BUILDING shared between Parks and Willans.		2			2	2	2	1.142857143			EDIT	
90	CREATE A PL DOG PARK SUB COMMITTEE		5		2		1	1	1.285714286		SAMMI		3 PROPOSALS WERE GIVEN TO THE BOT ON 3/23, IN A REGULAR PUBLIC MEETING. YET TO HEAR BACK.
91	Mitigate the trail area from Spring Street to Monument Creek E-Rock chicken coop crossing. Pile on Epworth		1						0.142857143		Parks, Jason		Directed by the BOT 4/5 use volunteers