



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: July 13, 2023	ITEM NO.	SUBJECT: Set Hearing for Request to Annex a Parcel & Explanation of Request to Disconnect a Parcel
Presented by: Town Administrator /Clerk		

These two business items go hand in hand in explanation.

Mr. Jim Parco (town resident) and Mr. Jim Fitzgerald (County resident) swapped an equal portion of property. In doing so, they each own a piece of property in a different jurisdiction and cannot combine the parcel to their existing property.

Therefore, the request is to clean this up with a request to annex a portion of private property from the County into the town and, concurrently, disconnect a portion of property within the town boundary to the County. There is no change to the overall amount of property in/out of the town but an amended boundary line due to this clean up.

These two requests have a different process to follow for completion. At this time, staff is recommending a hearing be set by the Board to properly notice the hearing for Mr. Parco's request to annex a parcel of County property into the town and rezone to . At such time, a request will be made by Mr. Fitzgerald to disconnect a parcel within town boundary to the County.

The suggested hearings to be noticed for the annexation and rezoning are:

Planning Commission on Wed., August 16 at 5pm
Board of Trustees on Thu., August 24 at 6pm

The request to disconnect will be scheduled also for the August 24 Board meeting.