



BOARD OF TRUSTEES MEETING

Thursday, October 24, 2024 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Mayor called the meeting to order at 6 pm.

Roll Call. Present: Mayor Glant Havenar; Trustees Nick Ehrhardt, Shana Ball, Sam Padgett, Kevin Dreher, Jessica Farr, Dennis Stern.

Pledge of Allegiance. Led by Mayor Pro Tem Stern.

Consent Agenda. MOTION (Farr, Ball) to approve the consent agenda including items 1) Minutes from October 10, 2024 Meeting; 2) Checks over \$15,000 - West Fork Construction LLC (\$619,690.04) for PLES project; 3) Financials (September). Roll call vote – aye 7; nay 0. Motion passed.

Presentation - Mitigating Personal Property by Chief Vincent, PLFD. Chief John Vincent offered a brief presentation on Firewise property mitigation, reviewing past area fires, education of wildland fire, mitigation of public areas and identified threats to private property – defensible space around homes and structures. Discussion took place about PLFD providing property assessment for property owners.

Staff/Department Reports

4. Attorney Krob provided information on the following to the Board -

A) Legislative Update

Mr. Roger Moseley asked about ADU regulations and Attorney Krob responded similar code regulations may apply but prohibiting ADU is not allowed.

B) Case Law Update

Ms Donna Arent inquired about the legislative change to undo zoning and Attorney Krob responded with a process to petition to undo a rezoning.

C) Review Multi-Year Leases – Attorney Krob stated multi-year leases previously approved by Resolution should be approved by Ordinance and will be reviewed and brought back to the Board.

5. Administrator/Clerk – Collins updated Board members on the Fire department training on elephant rock and demo permit in process with the state. She informed members that the PD station was flooded in the lower level and ServPro was called to remove water, dry it and determine where the water source. Collins requested that the Mayor sign a letter requesting funds from DOLA for the feasibility of the location for a public safety facility. Members agreed unanimously. The Chili Supper and star lighting were announced to take place on November 30 and the Palmer Lake Outdoor Classic

scheduled for January 4-5. An introduction was made and oath of office administered for code compliance, Jennifer Wilde.

Business Items

6. Resolution 52-2024 Initiating Annexation Proceeding and Setting a Hearing to Determine Eligibility of Certain Land to be Annexed. Mayor Havenar explained this Resolution to set a hearing for the eligibility of property to annex into the town. Mr. Atis Jurka inquired about the multiple portions to be annexed as separate hearings. Attorney Krob responded that it is requested in 1/6 series but will be heard in one hearing – all six portions for eligibility. Ms. Amy Hutson clarified whether the pole portion of the flagpole annexation is the entire County Line Road and whether the hearing could be moved from the new board date of December 12. MOTION (Farr, Stern) to approve Resolution 52-2024 to set the hearing date for December 12. Roll call vote – aye 6; nay 1 (Padgett). Motion passed.

7. Ordinance 18-2024 to Amend Code Ch 8.28 Relating to Outdoor Burning Restrictions. Discussion took place about the modification from prior Board discussion – clarifying the definition for the burn permit. No public comment was made. MOTION (Padgett, Ball) to approve Ordinance 18-2024 to amend Ch. 8.28. Roll call vote – aye 7; nay 0. Motion passed.

Public Comment. Ms. Sharon Solheim presented a petition from her Red Rock Ranch area neighborhood about a home consistently having amplified and excessive noise. She asked that the noise ordinance be enforced because the property has shown no respect for the neighbors. Ms. Donna Arent stated support for the petition and Ms. Solheim’s comments. Mayor Havenar stated that Ms. Marty Brodzik requested via text message to be on record supporting the same.

Mr. Roger Moseley addressed the Board with the following remarks – 1) consent agenda – comments about where the \$619k funds were booked to; 2) annexation – suggested that Vertex incorrectly displayed the right of way for annexation and asked that Supervisor Steve Orcutt address water; 3) remarked that the annexation exhibit should provide survey details for the entire site.

Board Reports. Mayor Havenar expressed the concerns of the County Board of Health about the E.coli breakout. Mayor Havenar thanked all the volunteers and participants of the pumpkin patch and stated the annual tree lighting will be December 1 with a “winter wonderland” theme.

Next Meeting (11/14) and Future Items

Adjourn. MOTION (Padgett, Dreher) to adjourn at 7:50 pm. Motion passed.

Mayor Glant Havenar

ATTEST: Dawn A. Collins, Town Clerk