



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: November 14, 2024	ITEM NO.	SUBJECT: Resolutions to Authorize Professional Service Agreements
Presented by: Town Administrator Dawn Collins		

Background

With a proposed annexation, staff has solicited the following independent analysis –

- Independent Fiscal Impact Analysis by Economic & Planning Systems (EPS)
- Independent Traffic Impact Analysis by Stolfus & Associates
- Water System Analysis by GMS engineering consultant

The cost for these reports will be reimbursed by the applicant and provided to the Board of Trustees when considering the possible annexation. Note the scope of each analysis to provide facts to the Town.

Recommended Action

Staff recommends authorizing the three professional service agreements to conduct the studies.