



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: 05/14/26	ITEM NO.	SUBJECT: Approval Request for Contract Amendment in the Amount of \$2,500 - Hinkle & Company – 2024 Audit Contract
Presented by: Erica Romero Town Clerk / Treasurer		

The Town of Palmer Lake engaged Hinkle & Company, P.C. to perform the Town’s 2024 audit for an amount not to exceed \$18,000.

During the presentation of the 2024 audit, Trustee Moseley requested a follow-up workshop to address additional questions regarding the audit. Mr. Hinkle agreed to provide these additional services.

Following the workshop, the Town received an invoice from Hinkle & Company in the amount of \$2,415 for services related to responding to audit questions and providing additional support to the Board of Trustees.

These services were outside the scope of the original audit engagement and were not included in the approved contract amount of \$18,000.

Staff is requesting that the Board of Trustees approve payment of the additional \$2,415 invoice for services rendered beyond the scope of the original contract.