



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: August 11, 2022	ITEM NO.	SUBJECT:
Presented by: Town Administrator /Clerk		Resolution to Adopt the Use of Technology (Communication) Policy

Background

This is the final policy referenced in the Employee Handbook. Though it is nearly impossible to be 100% secure, the purpose of this policy is to create guidelines for technology use to protect town devices and town information.

Recommendation

Approve the Resolution to adopt the Use of Technology/Communication policy.