

**PALMER LAKE, COLORADO**

**ORDINANCE NO. \_\_\_\_-2022**

**AN ORDINANCE AMENDING CHAPTER 5.20 OF TITLE 5 OF THE PALMER LAKE TOWN CODE TO ESTABLISH REGULATIONS FOR LICENSING OF RETAIL MARIJUANA STORES WITHIN THE TOWN OF PALMER LAKE**

**WHEREAS**, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado; and

**WHEREAS**, previously the Board of Trustees adopted regulations relating to Medical Marijuana facilities within the Town, said regulations appearing in Chapter 5.20 of the Town Code; and,

**WHEREAS**, Amendment 64, by adding Section 16 to Article XVIII of the Colorado Constitution, authorizes municipalities to establish licensing and regulations of marijuana establishments in a manner similar to alcohol; and

**WHEREAS**, the Board of Trustees, finds it in the best interest of the citizens of the Town of Palmer Lake to establish licensing and regulations for retail marijuana stores within the Town of Palmer Lake.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE AS FOLLOWS:**

1. Chapter 5.20 of Title 5 of the Palmer Lake Town Code is hereby amended to allow for Retail Marijuana Store(s) by deleting the strikethrough language and adding the underlined language as indicated below, with said amended Chapter 5.20 to read in its entirety as follows:

**CHAPTER 5.20. MARIJUANA (MEDICAL AND RETAIL)**

**5.20.010. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Amendment 20* means a voter-initiated amendment to the state constitution adopted November 7, 2000, codified as section 14 of article 18 to the state constitution.

*Amendment 64* means a voter-initiated amendment to the state constitution adopted November 6, 2012, codified as section 16 of article 18 to the state constitution.

*Annual license fee* shall be an amount paid to the town for the privilege of holding a license issued under this chapter, the amount of which shall be set by the town board of trustees by resolution and amended from time to time, and which shall be set to recoup the town costs of administration and enforcement under this chapter.

*Applicant* means a corporation, partnership, limited liability company, or natural person over 18 years of age which or who has submitted an application for a license pursuant to this chapter.

*Application* means an application for a license or renewal of a license submitted pursuant to this chapter.

*Application fee* shall be an amount paid to the town for the processing of a license or renewal of a license issued under this chapter, the amount of which shall be set by the town board of trustees by resolution and amended from time to time and which shall be set to recoup the town costs of processing applications for licenses under this chapter.

*Day* means a calendar day, unless otherwise noted.

*Good cause.*

1. For the purpose of denying a license or renewal under this chapter, the term "good cause" means:
  - a. The licensee has violated, does not meet, or has failed to comply with any of the terms, conditions or provisions of this chapter and any rule and regulation promulgated pursuant to this chapter or under applicable state law;
  - b. The licensee has failed to comply with any special terms or conditions that were placed on its license at the time the license was issued, or that were placed on its license in prior disciplinary proceedings or that arose in the context of potential disciplinary proceedings; or
  - c. The licensed establishment has been operated in a manner that adversely affects the public health, welfare or safety of the town.
2. Evidence to support such a finding can include, but is not limited to:
  - a. A continuing pattern of offenses against the public peace, as defined in title 9;
  - b. A continuing pattern of drug-related criminal conduct within the premises of the licensed establishment;
  - c. A continuing pattern of criminal conduct directly related to or arising from the operation of the licensed establishment;
  - d. A felony associated with the owner or manager of the licensed establishment, one or more of its owners or managers;
  - e. Failure to provide correct information for each person required in section 5.20.030(d);
  - f. Failure to pay sales taxes in full by the deadlines specified by this town Code.

*License* means a license to operate a retail marijuana cultivation facility, a retail marijuana products manufacturer, a medical marijuana center, an optional premises medical marijuana

cultivation operation, and/or a medical marijuana-infused products manufacturer issued by the town pursuant to this chapter.

*Licensed establishment* means the location at which the licensee is authorized to operate the business issued a license pursuant to this chapter.

*Licensee* means the person or lawful entity to whom a license has been issued pursuant to this chapter.

*Licensing authority* or *authority* means the town board of trustees or a board appointed by the town board of trustees.

*Marijuana* has the meaning set forth in Section 16(2)(f) of Article XVIII of the Colorado Constitution.

*Medical marijuana* has the meaning set forth in C.R.S. § 44-10-103(34).

*Medical marijuana center* has the meaning set forth in Col. Const. Art. XVIII, § 16.

*Medical marijuana facility* means medical marijuana center, optional premises cultivation operation, or medical marijuana-infused product manufacturing location.

*Operational* means open for active business, engaged in the collection of sales tax, holding regular hours of operation and available to provide products and services to patients and/or primary caregivers.

*Optional premises cultivation operation* shall have the meaning as set forth in C.R.S. § 12-43.3-104(11).

*Paraphernalia* means devices, contrivances, instruments, and paraphernalia for inhaling or otherwise consuming Marijuana including, but not limited to, rolling papers and related tools, water pipes, and vaporizers.

*Person* means a corporation, partnership, limited liability company, or natural person. *Retail marijuana* has the meaning as set forth in C.R.S. § 44-10-103(57).

*Retail marijuana cultivation facility* has the meaning as set forth in C.R.S. § 44-10-103(60).

*Retail marijuana establishment* means a retail marijuana store, retail marijuana cultivation facility, retail marijuana products manufacturer or a retail marijuana testing facility.

*Retail marijuana products manufacturer* has the meaning as set forth in C.R.S. § 44-10-103(62).

*Retail marijuana store* has the meaning set forth in C.R.S. § 44-10-103(63).

*Retail marijuana testing facility* has the meaning set forth in C.R.S. § 44-10-103(64).

**5.20.020. Uses prohibited or restricted to operate by license only.**

a. It is unlawful for any person to operate any retail marijuana establishment, except for a retail marijuana cultivation facility, ~~or a retail marijuana products manufacturer, or a retail marijuana store~~ subject to subsection (b) of this section within the town.

b. Subject to Subsection (d) of this section, it is unlawful for any person to use or permit the use of any property within the town related to retail marijuana or medical marijuana except for the operation of a retail marijuana cultivation facility, a retail marijuana products manufacturer, a medical marijuana center, an optional premises medical marijuana cultivation operation, ~~and a medical marijuana-infused products manufacturer, and a retail marijuana store~~ if and as a valid town-issued license and all state-required licenses have been issued and maintained at all times while any person is engaged in any such uses.

c. It is unlawful to make Marijuana grown for use available for sale in any manner other than through a Licensed Medical Marijuana Center in the town or by wholesale to other licensed establishments.

d. It is unlawful to grow marijuana for personal or caregiver use anywhere in the town of palmer lake other than as allowed by and in compliance with either or both this chapter and chapter 17.104. Nothing in this chapter shall be construed to prohibit private or non-commercial assembly for the purpose of consuming marijuana or marijuana products subject to the prohibition on marijuana clubs set forth in chapter 17.104.

**5.20.030. Application restrictions; application and process for issuance of license.**

a. At no time shall there be more than two persons holding licenses under this chapter. No application for any new license shall be considered or license issued unless such applicant either already holds a license under this chapter as of October 26, 2017, or is a transferee or proposed transferee of all such persons holding licenses issued as of the date of the transfer.

b. A person seeking to obtain a license pursuant to this chapter shall file an application with the town clerk in a form as shall be provided by the town clerk.

c. In addition to the license required pursuant to this chapter, all applicants for licenses under this chapter must also obtain all other town required approvals, licenses and permits related to the operation of the business licensed under this chapter to include without limitation and if applicable, any required land use approvals, state sales tax license, town business license, and any and all required building permits.

d. all applications for a license under this chapter shall contain the following information:

1. The applicant's name, address, telephone number and social security number;
2. Names and addresses of all officers, directors and managers, as appropriate;
3. In the case where there is more than one applicant or the applicant is a business entity, the applicant shall provide the names of each applicant or the names of each natural person who owns five percent or more of the ownership interest in the entity seeking the license;

4. The street address and unit number, if applicable, of the proposed licensed establishment and a complete description of the floor plans drawn to scale and specifications for the interior of the premises of the licensed establishment that were submitted to the state department of revenue;
5. If the applicant is not the owner of the proposed location of the proposed licensed establishment, a notarized statement from the owner of such property authorizing the submission of the application;
6. A complete set of fingerprints from those individuals required by the Colorado Medical Marijuana Code and Colorado Retail Marijuana Code to undergo a background investigation. The town shall have the authority to investigate the background of the applicant and all fingerprinted individuals.
7. Any additional information that the licensing authority or town administrator or town clerk reasonably determines to be necessary in connection with the investigation and review of the application.
8. any license application hereunder shall be accompanied by the application fee which shall be set by the town board of trustees by resolution. Incomplete applications, including failure to submit required fees, shall not be processed and shall be returned to the applicant.
9. Applications must be amended when there is a change to corporate structure, registered manager, and change of operation plan or modification of licensed premises by submitting an amendment on a form approved by the town clerk. Such change shall be subject to payment of any fee set by the town board of trustees by resolution and compliance with all other terms of this chapter.
10. An operations plan as required by section 5.20.200.

e. Upon receipt of a properly completed application, together with all information required in connection therewith, and the payment of the application fee, the town clerk shall refer copies of the application, redacting any unnecessary sensitive personally identifying or financial information, to:

1. The police department which shall obtain and review a criminal background history on all persons required to be fingerprinted and report to the licensing authority on the results of such investigation;
2. The planning commission which shall review the application for zoning compliance, land use regulations and limitations on location as set forth in subsection (d)(7) of this section and report to the licensing authority on the results of such investigation; and
3. Any other person or agency which the town determines should properly investigate and comment upon the Application.

**5.20.040. Requirements for hearings and appeals from licensing authority determinations following hearing under this chapter.**

- a. Notice Requirements.
  1. Notice of all hearings for new licenses under this chapter shall be scheduled between the clerk and the applicant based on the licensing authority meeting schedule and no additional written notice is required.
  2. Notice of hearings to show good cause why the town should not renew a license, or for revocations or suspensions shall be given by mailing a copy of the notice of the time, date place and subject of the relevant hearing to the applicant or licensee by regular mail and by certified mail, postage prepaid, at the address shown in the application or on the

license. Notice is deemed to have been properly given upon mailing. Notice shall be placed in the mail in accordance with this section delivered at least ten days before any such hearing.

b. Decisions of the licensing authority shall be quasi-judicial and final and subject to appeal to and review by the district court pursuant to C.R.C.P. Rule 106(a)(4).

**5.20.050. Prohibited locations: permanent location required.**

a. Prior to the issuance of a license under this chapter, the licensing authority shall determine whether the proposed location of the licensed establishment complies with the requirements of this section. Failure to comply with the requirements of this section shall preclude issuance of a license.

b. Location restrictions.

1. Consistent with the other requirements of this section, a licensed establishment may locate as a conditional use within the following zone districts within the town: (C2) Commercial Two Zone and (M1) General Industrial Zone.

2. There shall only be two licensed establishment locations permitted within the town, provided, however that at each such location, there may be conducted uses requiring one or more of the licenses issued under this chapter. A location shall be a single addressed structure. A location that occupies more than one suite or entrance door at the same street number and name shall be considered a single addressed structure.

3. Measured in same manner as liquor licensed establishments are measured from schools under state law, no Licensed Establishment shall be located:

a. Within 500 feet of a licensed child care facility.

b. Within 1,000 feet of a dedicated town park.

c. Within 1,000 feet of any permanent structure of a religious institution, educational institution or school (not to include home based religious meetings or schools), college or university, either public or private.

d. Within 1,000 feet of any halfway house or correctional facility.

e. Within 500 feet of any other licensed establishment.

f. Within 1,000 feet of any existing residential zone district boundary.

g. Upon any town-owned property.

c. Each licensed establishment shall be operated from the permanent location as shown on the license. No licensed establishment shall be permitted to operate from a moveable, mobile or transitory location.

d. The suitability of a location for a licensed establishment shall be determined at the time of the issuance of the first license for such licensed establishment location. The fact that changes in the neighborhood occur after the issuance of the license render the site unsuitable for location of a licensed establishment under this section shall not be grounds to suspend, revoke or refuse to renew the license as long as the license for the licensed establishment remains valid and in effect.

**5.20.060. Standards for issuance of license.**

The licensing authority shall issue a license under this chapter when, from a consideration of the application and from such other information as may otherwise be obtained, the licensing authority determines, by a preponderance of the evidence, that:

1. The application is complete and signed by the applicant.
2. The applicant has paid the application fee and any other fees required.
3. The application does not contain a material falsehood or misrepresentation.
4. The application complies with all of the requirements of this chapter.
5. The applicant is not prohibited by section 5.20.030(a) or by C.R.S. § 44-10-306 or 44-10-307, as applicable, to be a licensee. The applicant and any other individuals listed on the application may present written documentation with the application regarding his/her criminal history, including but not limited to evidence of mitigating factors, rehabilitation, character references, and educational achievements, especially those items pertaining to the period of time between the applicant's last criminal conviction and the consideration of the application for a license.
6. The applicant has not otherwise failed to comply with the provisions of this chapter, the Colorado Medical Marijuana Code, Colorado Retail Marijuana Code or any implementing statutes and administrative regulations, as amended from time to time.
7. The zoning requirements and location restrictions set forth in this chapter are satisfied.
8. That the issuance of a license, for the square footage requested, is justified to meet the needs of the community.

**5.20.070. Denial of license.**

a. The licensing authority shall deny an application for a license or renewal of a license under this chapter, if the licensing authority determines that:

1. Information contained in the application or supplemental information requested from the applicant is found to be false in any material respect;
2. Good cause exists; or
3. The application or the applicant fails to meet any of the standards set forth in this chapter or in state law.

b. If an application is denied, the application fee shall not be refunded.

**5.20.080. Authority to impose conditions on license.**

The licensing authority shall have the authority to impose such reasonable terms and conditions on a license as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this chapter and applicable law.

**5.20.090. Decision by licensing authority.**

a. The licensing authority shall consider an application at a public hearing held as soon as possible at a regular meeting of the licensing authority after receipt by the town clerk of the completed application and receipt of comments from all agencies or departments to which the application is referred.

b. The licensing authority may approve, deny, or approve with conditions the application. if an application is denied, the licensing authority shall set forth in writing the grounds for denial.

c. Notice of and appeal from the licensing authority decision shall be as set forth in section 5.20.040.

**5.20.100. Contents of license.**

a. Licenses shall contain the following information:

1. The name of the licensee;
2. The type of operation licensed;
3. The date of the issuance and of expiration of the license;
4. The address of the licensed establishment; and
5. Any special conditions of approval imposed upon the license.

b. A license must be signed by the town clerk or his designee to be valid.

**5.20.110. Duration and renewal of license.**

a. A license shall be valid for a period of one year and must be renewed on forms provided by the town clerk.

b. An application for the renewal of an existing license shall be made to the town clerk not less than 30 days prior to the date of expiration. No application for renewal shall be accepted by the town clerk after the date of expiration.

c. The applicant shall, at the time of an application to renew a license, not be delinquent on any applicable town fees or taxes.

d. At the time of the filing of an application for the renewal of an existing license, the applicant shall pay an annual license fee in an amount fixed by resolution by the town board of trustees.

e. The licensing authority may refuse to renew a license for good cause. For purposes of this section, the burden shall be upon the town to show at a hearing by a preponderance of the evidence that good cause exists to deny the renewal application. The licensee shall be notified of the hearing in accordance with section 5.20.040 to include the grounds upon which the town believes good cause may exist to not renew the license.

**5.20.120. Transferability of license.**

A license is transferable and assignable only in conformity with this chapter and applicable state law, to include the criteria of sections 5.20.030(a) and 5.20.060(1) through (6) and including any requirement that the town be notified of and approve in advance any transfer, to include transfer of capital stock or change of corporate or LLC structure in any licensee and the town may charge a fee for a transfer of ownership or change of corporate or LLC structure application in an amount set by the board of trustees by resolution.

**5.20.130. Change of location.**

An application for change of location shall follow the same procedures as an application for a new license, and the town may charge a fee for a change of location application in an amount set by the board of trustees by resolution.

**5.20.140. Posting required.**

The license of a medical marijuana center must be posted continuously in a conspicuous public location at the licensed establishment. All other licenses issued hereunder must be posted conspicuously in the licensed establishment.

**5.20.150. Duties of licensee.**

It is a violation of this Code for any licensee to fail to:

1. Comply with all the terms and conditions of the license, and any special conditions on the license;
2. Inform the town clerk in writing of any change to licensee's mailing address within 30 days of the change;
3. Comply with all of the requirements of this chapter;
4. Comply with all other applicable town ordinances;
5. Comply with all state laws and administrative regulations pertaining to the sale and use of marijuana, including, but not limited to, the Colorado Marijuana Code, C.R.S. § 44-10-101 et seq., and all applicable administrative regulations issued by the state department of revenue and the state department of public health and environment as amended from time to time;
6. Comply with all applicable federal laws, rules or regulations, other than a federal law, rule or regulation concerning the possession, sale or distribution of Marijuana that conflicts with Amendment 20 or Amendment 64 as adopted by the voters of the state;
7. Take all reasonable steps to discourage and correct objectionable conditions that constitute a nuisance such as, without limitation, traffic, noise and odor, in parking areas, sidewalks, alleys and areas surrounding the premises, and adjacent and nearby properties; and/or
8. Permit inspection of its records and operation, except for information required to be private pursuant to Amendment 20, by the town clerk or designee for the purpose of determining the licensee's compliance with the terms and conditions of the license.

**5.20.160. Suspension or revocation of license.**

a. A license may be suspended or revoked by the licensing authority for any of the following reasons:

1. Fraud, misrepresentation, or a false statement of material fact contained in the license application.
2. Violation of any of the provisions of this chapter or of town, state or federal law or regulation, other than federal law or regulation concerning the production, transportation, possession, sale or distribution of marijuana that conflicts with Amendment 20 or Amendment 64, as applicable to the type of license held.
3. Violation of any of the terms and conditions of the license, including any special conditions of approval imposed upon the license.

4. Cessations of operations at a licensed medical marijuana center for more than 30 days once operations commence.

b. A hearing to show cause why a license should not be suspended or revoked shall be scheduled before the licensing authority. The town clerk shall notify the licensee of the issuance of any such show cause hearing in accordance with the requirements of section 5.20.040. Such hearing may be continued for good cause.

c. The burden of proof at the hearing shall be on the town. If the licensing authority finds by a preponderance of the evidence that the allegations which gave rise to the show because hearing sustained, the licensing authority shall have the power to revoke, suspend and/or place additional reasonable conditions on the license. The licensing authority shall issue such order in writing to the licensee within ten days of the date of decision.

#### **5.20.170. Hours of operation.**

Unless more restricted by state law, a licensed establishment may open to the public no earlier than 9:00 a.m. and shall close no later than 9:00 p.m. the same day. A medical marijuana center may be open seven days a week.

#### **5.20.180. Signage.**

All signage for a licensed establishment shall comply with the requirements of this Code. In addition, no licensee shall display a sign that contains the word "marijuana," "cannabis," or any other word or phrase commonly understood to refer to marijuana or a graphic/image of any portion of a marijuana plant, or paraphernalia associated with medicinal marijuana use.

#### **5.20.190. Security and lighting requirements.**

A licensee shall provide adequate security on the premises of a licensed establishment including, but not limited to, the following:

1. Surveillance. Security video surveillance cameras capable of recording installed and operational as required by state law.
2. Inventory. All saleable inventory of marijuana must be kept and stored in a secured, locked manner.
3. Safe. A locking safe or secure vault permanently affixed or built into the premises to store any currency on site.
4. Lighting. Exterior lighting that illuminates the exterior entrances, to include windows, of the business and otherwise complies with the lighting plan submitted as part of the operating plan.
5. Alarm system. Professionally monitored robbery alarm and burglary alarm systems shall be installed and maintained in good working condition within the dispensary at all times.
6. Emergency contact. A licensee shall provide the chief of police with the name, phone number, and mobile number of an on-site community relations staff person to whom the town may provide notice of any operating problems associated with the licensed establishment.

#### **5.20.200. Operating plans.**

In connection with the license application, the applicant shall provide a detailed operations plan and, upon issuance of a license, shall operate the medical marijuana facility in accordance with the plan. Such plan shall include:

1. Floor plan. A plan showing the layout of the dispensary and the principle uses of the floor area depicted. A center shall have a lobby waiting area at the entrance to the dispensary to receive clients, and a separate and secure designated area for dispensing medical marijuana to qualified patients or designated primary caregivers. The primary entrance of any stand-alone facility shall be located and maintained clear of barriers, landscaping and similar obstructions so that it is clearly visible from public streets, sidewalks or site driveways.
2. Storage. A center shall provide a storage plan which demonstrates compliance with section 5.20.260(b).
3. Security plans. A medical marijuana facility shall provide a security plan which demonstrates compliance with section 5.20.260.
4. Lighting plan. A medical marijuana facility shall provide a lighting plan in accordance with this code. Such plan shall also include any illumination for the purposes of cultivation and any mitigation controls to lessen adverse impacts to the surrounding properties.
5. Odor controls. A medical marijuana center, optional premises cultivation operation or medical marijuana-infused product manufacturing location shall provide a plan for the mitigation and control of odors and other environmental impacts which may emanate from the dispensary. Such plan shall describe the ventilation system for the premises.
  - a. The odor control measure must, at a minimum, filter out the odor of marijuana so that the odor is not capable of being detected by a person with a normal sense of smell at the exterior of the dispensary or any adjoining business, parcel or tract of real property.
  - b. Odor control enforcement.
    1. For the purposes of measuring odor control, the code enforcement officer is hereby deemed to be a person with a normal sense of smell.
    2. Upon receiving a complaint regarding marijuana odor, the code enforcement officer, or his or her designee, shall visit the area and investigate and determine the cause of the odor.
    3. Not more than 24 hours after receiving a complaint and making an initial investigation, the code enforcement, or his or her designee, shall follow up with a second visit to determine if the cause of the odor has ceased.
  - c. It shall be unlawful for any person, firm, or corporation to fail to comply with any of the requirements of this subsection (5). Any person, firm, or corporation violating any of these provisions or failing to comply with any of these provisions is guilty of a municipal offense and shall be punished according to chapter 1.12.
6. A description of the products and services to be provided by the medical marijuana facility.

#### **5.20.210. Taxes.**

- a. For all licensed establishments required to collect a sales or an excise tax under town ordinances or state law, a valid sales tax license or other licenses as may be required under local or state law must be kept current.
- b. All medical marijuana center licensees shall collect and remit sales tax on all medical marijuana, paraphernalia and other tangible personal property sold by the licensee.

c. All licensees required to remit state and local excise tax on the first sale or transfer of retail marijuana shall timely remit such taxes in full.

**5.20.220. Enforcement and penalties.**

a. In the interest of public safety, officers of the police department may make application to the town's municipal court for a warrant to enforce the provisions of this chapter. Such application and any warrant issued pursuant thereto shall comply with the provisions in Rule 241 of the Colorado Municipal Court Rules of Procedure.

b. In addition to administrative penalties to include revocation or suspension of a license issued hereunder, any persons or entity convicted of a violation of any provision of this chapter shall be punished by a fine and/or imprisonment not to exceed the amounts set forth in section 1.12.010 for each offense committed.

c. Nothing herein shall limit the remedies available to the town at law or in equity to enforce the provisions of this chapter.

2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

3. Repeal. Existing ordinances or parts of ordinances covering the same matters embraced in this ordinance are hereby repealed and all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this ordinance.

**INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 11TH DAY OF AUGUST 2022.**

ATTEST:

TOWN OF PALMER LAKE, COLORADO

\_\_\_\_\_  
Dawn A. Collins  
Town Administrator/Clerk

BY: \_\_\_\_\_  
William Bass  
Mayor