



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: 07/28/2022	ITEM NO.	SUBJECT: SPECIAL EVENT APPLICATION – Rocky Mountain Chautauqua Assembly
Presented by: Deputy Clerk Julia Stambaugh		

Recommended Action

To approve the event to take place at the Town Hall, Village Green, and Glen Park as presented and endorsed by Staff.

Background

The Palmer Lake Historical Society is bringing back the much-loved Rocky Mountain Chautauqua Assembly on 08/06 from 1pm to 4pm at the Town Hall and Village Green. There will be demonstrations, exhibits, music, and refreshments for everyone to enjoy, along with music and a screening of the Chautauqua film “Summer Sojourn”. There will also be two walking tours scheduled at the Chautauqua Grounds Glen Park and Old Town Palmer Lake.

The event coordinator was informed there is no parking allowed along Walnut St and Lovers Lane. Public Works suggested they shuttle people to and from the area. The Police Dept will be patrolling the area and around town to watch for parking issues. Fire was informed of the event and will be on alert during that time. They will also cordon off the station’s driveway to help keep the area clear for the engine’s ingress/egress.

The event is also requesting the \$100 application fee be waived.