



**TOWN OF PALMER LAKE
PLANNING COMMISSION - AGENDA MEMO**

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| DATE: February 2023 | ITEM NO. | SUBJECT: |
| Presented by: Town Administrator /Clerk | | Review Recommendation for a Planner Review of Developments |

Background

As PC members are aware, the land use code requires review and revision. As a result of discussions with CMI about the land use diagnosis, and the current concerns of the town code, it is suggested that Planning Commission consider recommendation of a *consultant* planner to include on reviews of large development proposals.

PLANNING COMMISSION

2.12.080. - Staff and finances.

The planning commission may appoint such employees as it deems necessary for its work with the consent of the board of trustees. The commission may also contract, with approval of the board of trustees, with municipal planners, engineers and architects and other consultants for such services as it requires. All other proceedings shall be governed by the statutes of the state then in effect relating to planning commissions.

(Code 1973, § 2.16.080; Ord. No. 11-1989, § 8, 1989)

The cost would be reimbursed by applicants with a cost reimbursement agreement.

Note the enclosed memo provided by CMI relating to this request. Staff will review the samples and discuss a simple format to be considered with the Board of Trustees.

Currently, prior to a formal RFP process, staff inquired whether CMI will consider current/forthcoming proposed developments while in the process of reviewing the land use code.