



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: August 24, 2023	ITEM NO.	SUBJECT: Special Event Application - .5k Event, Awake Palmer Lake (10/15)
Presented by: Town Administrator /Clerk		

Background

Awake Palmer Lake (APL) will be hosting the .5k event at Palmer Lake on Sunday, October 15, 2023. Staff met with reps and reviewed the event including set up to begin at 9a, the race starts at 10:30a, the use of pavilion, race route around the lake, one ADA portable toilet, and volunteer clean up following the 30-minute event. Parking is planned at the west side of the lake north and south of the pedestrian bridge.

APL will post a notice of the event onsite prior to the Sunday event. If emergency service is required, event volunteers will call 911. APL is expecting approximately 900 participants.

APL is requesting that the Board waive the application fee of \$100.

Recommended Action

Staff recommends approval of the event as presented.