

Town of Palmer Lake
42 Valley Crescent
P.O. Box 208
Palmer Lake, Colorado 80133
Phone: (719) 481-2953 Fax: (719) 488-9305

APP. FEE _____
INSURANCE _____
MAP/PLAN _____

**APPLICATION TO CONDUCT A SPECIAL EVENT OR
PUBLIC FUNCTION ON PUBLIC RIGHT-OF-WAY**

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you need additional writing space. PLEASE PRINT, except for signature.

Organization/Applicant Name Palmer Lake Firefighters Association Application Date 8/16/22
Designated Representative Calvin Pickup
Mailing Address 459 Virginia Ave P PO Box 370 Palmer Lake Colorado 80133

Phone (work) 708 519042 (home) _____ e-mail Calvinpickup96@gmail.com
Event Name Fire Department Open House Event Date 8/28/22
Event Time(s) (inc. setup/takedown): from 1000 to 1700 Day of
Week Sunday
Event Description Open house for public relations and to inform community of local resources.

Estimated Number of Participants 30 Estimated Number of Spectators 100
Proposed Route (please attach map and traffic control plan) _____

Estimated cost of road closure and/or traffic control (payable to Town of Palmer Lake) \$0

If this application is approved, the undersigned hereby agrees to (1) pay the total cost for conducting any road closure or traffic control related to the special event described in the application to Town of Palmer Lake, (2) submit payment of the total estimated cost of the special event to Town of Palmer Lake prior to consideration of the application by the Board of Trustees, and (3) provide a certificate of general liability and auto liability insurance coverage in an amount specified by the Town of Palmer Lake for any claim, including those of participants and spectators, that may arise from the special event; and to name the Town of Palmer Lake, its officials, officers, employees and agents as additional insured's.

The undersigned accepts that any cost in excess of the estimated cost must be paid to the Town of Palmer Lake following the event. If the estimated cost exceeds the actual cost, the balance will be refunded. In the event the Applicant fails to pay any such excess upon demand, and the Town of Palmer Lake files suit to recover said amount, the Town of Palmer Lake shall be awarded the amount owed plus its reasonable attorney's fees and costs.

I, the undersigned, certify that all information in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may justify dismissal of this event if discovered at a later date.

I understand that if this application is approved, it is conditioned upon compliance with the policies and procedures of the Town of Palmer Lake governing special events.

I certify that the statements contained herein or attached hereto are true, accurate and complete to the best of my knowledge and belief.

Name of Organization Palmer Lake Firefighters Association
By Calvin Pickup Title Open House Date 8/16/22