

Memorial Guidelines

Dawn Collins <dawn@palmer-lake.org>

Tue 10/5/2021 1:21 PM

To: reidwiecks <reidwiecks@gmail.com>

Cc: Tish Torweihe <tish@palmer-lake.org>

Reid – I believe you may still have a word file (or format to edit) the guidelines – but either send to Tish to amend or amend as follows –

Bottom of page 1, "The Parks Commission will discuss and determine recommendations and assign a member to work directly with the requesting party."

@ page 2, "The decision" line shall be removed/deleted.

@ page 2, "Committee:..." proposed modification to "A member of the Parks Commission will be assigned by the Commission to see through the memorial request with the requesting party."

Modify all Town "Council" to "Town Board" throughout.

Rev. 10/2021

Thanks,

Dawn A. Collins, CMC
Town Administrator/Clerk



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