



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: October 12, 2023	ITEM NO.	SUBJECT: Discussion/Direction for the Final Draft Sign Code
Presented by: Town Administrator /Clerk		

Background

The Planning Commission drafted a new sign code. On August 23, the Planning Commission held a workshop and special meeting to finalize the draft code and recommended the Board adopt the code.

The draft sign code has been posted to the town website following the Planning Commission special meeting found here - <https://www.townofpalmerlake.com/administration/page/update-new-sign-code-public-review>

Since presentation to the Board, concerns/questions were raised about the code. General clarification to address non-conforming (legal and illegal) signs and the exception process was requested as well as a legal review. A workshop was held on October 4th to review the final draft sign code and these and additional questions were raised.

Attorney Krob will lead members with questions to address the ordinance language.