



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - AGENDA MEMO**

<b>DATE:</b> May 11, 2023	<b>ITEM NO.</b>	<b>SUBJECT:</b> Direction for the Water Analysis – Capital Plan and Rate Scenario
<b>Presented by:</b> Town Administrator /Clerk		

As directed by the Board and initially reviewed by Mr. Chris Brandewie on April 27, a draft analysis was presented providing water department capital needs to plan for future water rates to consider.

Modifications were communicated as a result of the brief workshop and the follow up water workshop on May 3.

As reviewed, the following was further communicated to Mr. Brandewie.

- Not more than 30 years out for planning
- Remove all capital items beyond 30 years
- Add/modify appropriate tiers for improved revenue
- Consider “restaurant” category for lower usage fee/tier
- Consider “senior” category / program for lower base fee
- Consider Priority 1 and Priority 1 and 2 to capture exact what fees are needed
- Consider a phased approach to get to the fees needed – 2-3 years

\*Note the scenarios presented include a possible new meter system proposed by Mountain States Pipe & Supply. It will provide the Town of Palmer Lake state of the art reading capabilities with accuracy for the life of these meters. When coupled with our AquaHawk – AquaCell AMI solution providing meter analytics, customer alerts, customer portal and more, this would make the Town’s Water Department a smart utility. Staff has a presentation of the meter system if the Board is interested in viewing.

Is there anything different to communicate for the draft analysis? Staff requests clarification and confirmation of this direction.