



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - AGENDA MEMO**

<b>DATE:</b> January 23, 2025	<b>ITEM NO.</b>	<b>SUBJECT:</b> Resolution to Approve Proposed Master Fee Schedule for 2025
<b>Presented by:</b> Town Administrator /Clerk		

**Background**

The proposed master fee schedule for 2025 was previously distributed. Primarily, changes consist of water usage rates and tap fee modification per adopted Resolution 54-2023; new fees for town facility rental/use suggested by the Parks and Trails Commission for ballfield and pickleball court use; and a land use application fee for change of use, Sec 17.14.30, as adopted (Ord. 3-2024).

Enclosed with this Resolution is the proposed 2025 master fee schedule with no additional change. As the venue reservation comes online (pickleball court reservation blocks, ballfield reservation) via Civic Rec reservation platform, these fees may be further reviewed and/or revised. Staff anticipates roughly a March timeframe to build and train on this new website module.

Staff recommends approval of the 2025 master fee schedule as presented.