



## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: MICHAEL E. JACKSON, CITY MANAGER

FROM: PARKS & RECREATION

SUBJECT: CMM ROOFING, INC. – ROOF REPAIR & REPLACEMENT OF THE CITY OF PAHOKEE PARKS & RECREATION SPORTS COMPLEX ADMINISTRATIVE BUILDING “A”

DATE: FEBRUARY 6, 2025

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#### **GENERAL SUMMARY/BACKGROUND:**

The City of Pahokee Parks & Recreation Sports Complex Administrative Building “A” is in need of a roof replacement. The City issued an RFP 2024-01 for proposals for qualified contractor to repair and replace the roof at Parks and Recreation Sports Complex. The roof replacement is needed immediately due to severe damages that have occurred to the administrative building (building “A”) over time.

The city will be using discretionary disc surtax funds to repair the roof. The amount of the received RFP from CMM Roofing, Inc. is for \$60,850.00. The City Manager would like to request authorization to move forward with the above-mentioned agreement with CMM Roofing Inc.

**BUDGET IMPACT:** Yes, \$60,850.00 – discretionary disc surtax

**LEGAL NOTE:** N/A

#### **STAFF RECOMMENDATION:**

Staff recommends approval of CMM Roofing, Inc. agreement for the roof replacement at the City of Pahokee Parks & Recreation Sports Complex Administrative Building “A”.

#### **ATTACHMENTS:**

Resolution 2025-14  
Exhibit “A”  
Exhibit “B”