CITY OF PAHOKEE

MINUTES

City Commission Regular Meeting
Tuesday, July 14, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Brenda L. Bryant, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:09 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT
Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Brenda L. Bryant, City Manager
Burnadette Norris-Weeks, City Attorney
Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Clerk's Note: The following items were added to the agenda: (1) a proclamation recognizing Jamaria Richardson; (2) an end-of-session report from Representative Meg Weinberger's Office; and (3) a discussion regarding the scheduling of a budget workshop.

Motion made by Commissioner Cowan-Williams to accept the agenda with additions. Duly seconded by Commissioner Scott and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Presentation - Kendall Newson, Founder & CEO of Teach A Child To Fish
2. Presentation - Kat Madaras, District Aide for Representative Meg Weinberger - End of Session Report
3. Proclamation - Honoring and Recognizing Jamaria Richardson

F. CONSENT AGENDA

1. June 23, 2026 City Commission Meeting Minutes

   Motion made by Commissioner McPherson to accept the Consent Agenda. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS (*discussion of existing activities or previously held events, if any)*

H. PUBLIC HEARINGS AND/OR ORDINANCES

I. RESOLUTION(S)

1. RESOLUTION 2026-36 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2026-2027 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2026-2027; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-36. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2026-37 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY'S CONTINUED PARTICIPATION IN THE PALM BEACH COUNTY URBAN COUNTY PROGRAM FOR FISCAL YEARS 2027–2029; AUTHORIZING THE EXECUTION OF THE PARTICIPATION CONFIRMATION LETTER, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner Cowan-Williams to accept Resolution 2026-37. Duly seconded by Vice Mayor McDonald and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

3. RESOLUTION 2026-38 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT FOR FISCAL YEAR 2026/2027 BETWEEN THE CITY OF PAHOKEE AND PALM BEACH COUNTY FOR FUNDING OF CODE ENFORCEMENT SERVICES, AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-38. Duly seconded by Commissioner Scott and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

4. RESOLUTION 2026-39 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER

TO EXECUTE A PURCHASE AGREEMENT AND ALL NECESSARY DOCUMENTS FOR THE ACQUISITION OF THREE (3) USED BUSES FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE PARKS & RECREATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED $21,150.00; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner Cowan-Williams to accept Resolution 2026-39. Duly seconded by Commissioner Scott and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

5. RESOLUTION 2026-40 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF PAHOKEE AND KEITH W. DAVIS, ESQ., AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Commissioner Cowan-Williams moved to accept Resolution 2026-40, which was duly seconded by Commissioner McPherson. The firm name correction was notated as follows: Davis, Barnard & Brandenburg, P.A. Discussion ensued; however, no vote commenced.

   Motion made by Vice Mayor McDonald to accept Resolution 2026-40 with the necessary corrections to the name as provided. Duly seconded by Commissioner Scott and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

6. RESOLUTION 2026-41 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXERCISE OF THE SECOND ONE-YEAR RENEWAL OPTION UNDER THE AGREEMENT WITH BLACK MOUNTAIN SOFTWARE, LLC FOR THE PROVISION OF CLOUD HOSTING AND ACCOUNTING-RELATED SUPPORT SERVICES, AS A SOLE SOURCE VENDOR, IN AN AMOUNT NOT TO EXCEED $17,147.22; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-41. Duly seconded by Vice Mayor McDonald and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

7. RESOLUTION 2026-42 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, RECONSIDERING ITS PRIOR ACTION REGARDING REQUEST FOR PROPOSALS (RFP) 2026-01 FOR INFORMATION TECHNOLOGY SERVICES; ACKNOWLEDGING THE CITY MANAGER'S AUTHORITY PURSUANT TO SECTION 2-26 OF THE CITY OF PAHOKEE CODE OF ORDINANCES TO BRING MATTERS BEFORE THE CITY COMMISSION; REJECTING IT BIDS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Commissioner Scott moved to accept Resolution 2026-42, which was duly seconded by Commissioner Cowan-Williams.

   Motion made by Commissioner Cowan-Williams to amend Resolution 2026-42, not to exceed $52,920. Duly seconded by Vice Mayor McDonald and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

   Clerk's Note: The City Attorney advised she will amend the resolution consistent with the discussion.

   The original motion to accept Resolution 2026-42 with amendments passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS *(presentation by city manager of activity or upcoming event, if any)*

1. Palm Beach County Sheriff's Office (PBSO) Report
2. Palm Beach County Fire Rescue (PBCFR) Report
3. Discussion and Direction for a Budget Workshop

   By consensus of the City Commission, a budget workshop will be held on July 17, 2026, at 4:00 PM.

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

Motion made by Commissioner McPherson to host the Community Information Forum on Thursday, July 16, 2026, at 6:00-8:00 PM. Duly seconded by Commissioner Cowan-Williams and passed (4-1).
Voting Yea: Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott
Voting Nay: Mayor Babb

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner McPherson, as a future agenda item, to direct the City Manager to research and report back on the estimated cost, if any, to have the park grounds leveled. Duly seconded by Vice Mayor McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner Cowan-Williams, as a future agenda item, to obtain a written report from the financial consultant for the services performed under the contract. Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS *(items not on the agenda)*

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER
(*community events, feel good announcements, if any)*

Q. ADJOURN

Motion made by Commissioner Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:07 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk