

**ORDINANCE NO. 2026-03**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING ARTICLE II, SECTION 2-29 ENTITLED "ORDER OF BUSINESS"; ADDING A REPORT OF THE CITY CLERK TO THE ORDER OF BUSINESS; RENUMBERING AND REORDERING AS NECESSARY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Article II, Section 2-29 of the City of Pahokee Code of Ordinances establishes the order of business for City Commission meetings; and

**WHEREAS**, the City Commission of the City of Pahokee ("City Commission") desires to revise Article II, Section 2-29 of the City of Pahokee's Code of Ordinances entitled "Order of Business", to add a Report of the City Clerk; and

**WHEREAS**, the City Clerk is one of three Charter Officers appointed pursuant to the Charter of the City of Pahokee and serves at the pleasure of the City Commission; and

**WHEREAS**, the City Commission finds that providing a standing Report of the City Clerk during regular City Commission meetings promotes transparency, enhances communication regarding legislative and statutory matters, and provides an opportunity for the City Clerk to report on matters within the jurisdiction of the Office of the City Clerk; and

**WHEREAS**, the City Commission further finds that amending the order of business to this effect is in the best interests of the City and its residents and promotes efficient and effective municipal governance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**Section 1. Adoption of Representations.**

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Ordinance.

**Section 2. Amending Section 2-29 of the City of Pahokee's Code of Ordinances entitled "Order of Business", shall be replaced and shall read as follows:**

**Sec. 2-29. - Order of business.**

The following order of business shall be observed:

- a. Call to Order;
- b. Invocation and Pledge of Allegiance;
- c. Roll call;
- d. Additions of emergency basis from City Manager, deletions and approval of agenda items;
- e. Presentations/Proclamations/Public Service Announcements/Public Comments (agenda items only);
- f. Consent agenda;
- g. Old Business (discussion of existing activities or previously held events, if any);
- h. Public Hearings and/or Ordinances;
- i. Resolution(s);
- j. New Business (Presentation by city manager of activity or upcoming event, if any);
- k. Report of the Mayor;
- l. Report of the City Manager;
- m. Report of the City Attorney;
- n. Report of the City Clerk;
- o. Future Agenda Items of Commissioners, if any;
- p. General Public Comments (items not on the agenda);
- q. Commissioner Comments and For the Good of the Order (community events, feel good announcements), if any;
- r. Adjourn.

**Section 3.    Conflict & Repealer.**

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

**Section 4.**    **Severability.**

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

**Section 5.**    **Inclusion in Code.**

It is the intention of the City Commission of the City of Pahokee that the provisions of this Ordinance shall at some time in the future become and be made a part of the Code of Ordinances of the City of Pahokee and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

**Section 9.**    **Effective Date.**

This Ordinance shall become effective immediately upon final passage and adoption.

**PASSED FIRST READING** this 11<sup>th</sup> day of August 2026.

**PASSED SECOND READING** this \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

ATTESTED:

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY:

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Burnadette Norris-Weeks, P. A.  
City Attorney

**Vote:**

|                             |           |          |
|-----------------------------|-----------|----------|
| Mayor Babb                  | ____(Yes) | ____(No) |
| Vice-Mayor McDonald         | ____(Yes) | ____(No) |
| Commissioner Cowan-Williams | ____(Yes) | ____(No) |
| Commissioner McPherson      | ____(Yes) | ____(No) |
| Commissioner Scott          | ____(Yes) | ____(No) |