



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda L. Bryant, City Manager

FROM: Office of the City Clerk

SUBJECT: Amending Section 2-29 of the Code of Ordinances to include a Report of the City Clerk in the Order of Business

DATE: August 3, 2026

GENERAL SUMMARY/BACKGROUND:

The proposed ordinance amends Section 2-29 of the City of Pahokee Code of Ordinances to include a standing Report of the City Clerk within the regular order of business for City Commission meetings.

The amendment recognizes the City Clerk's role as a Charter Officer and provides an opportunity for the Clerk to report on matters within the statutory, charter, and legislative responsibilities of the Office of the City Clerk.

BUDGET IMPACT:

There is no fiscal impact associated with the adoption of this ordinance for the current fiscal year. All ordinances adopted in 2026 will be codified at the same time and will have an impact the FY 2026-2027 Budget.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal guidance will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Ordinance 2026-03