CITY OF PAHOKEE

MINUTES

City Commission Regular Meeting
Tuesday, June 09, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Brenda L. Bryant, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:04 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor McDonald led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT
Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Brenda L. Bryant, City Manager
Burnadette Norris-Weeks, City Attorney
Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Clerk's Note: Addition of 211 Palm Beach and Treasure Coast presentation and proclamation.

Motion made by Commissioner Cowan-Williams to accept the agenda with the addition. Duly seconded by Vice Mayor McDonald and passed unanimously
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Commission on Ethics Overview - Gina A. Levesque, Intake and Compliance Manager for Palm Beach County Commission on Ethics
2. Proclamation to and presentation by 211 Palm Beach and Treasure Coast

F. CONSENT AGENDA

1. May 26, 2026 City Commission Meeting Minutes

   Motion made by Commissioner Cowan-Williams to accept the Consent Agenda. Duly seconded by Vice Mayor McDonald and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS (*discussion of existing activities or previously held events, if any)*

H. PUBLIC HEARINGS AND/OR ORDINANCES

1. ORDINANCE 2026-02 ((FIRST READING) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING ARTICLE VII, DIVISION 1, SECTION 2-272 OF THE CITY OF

PAHOKEE'S CODE OF ORDINANCES ENTITLED "PURCHASE ORDERS", TO RETITLE AS "PURCHASE ORDERS, COMPETITIVE BIDS AND EXEMPTIONS"; SPECIFICALLY AMENDING NUMBERED PARAGRAPH (6) ENTITLED "EXEMPT PURCHASES" TO CLARIFY THAT THE DETERMINATION OF AN EMERGENCY PURCHASE IS VESTED IN THE LEGISLATIVE JUDGMENT OF THE CITY COMMISSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

The title of the ordinance was read into the record by the City Attorney and was explained by the City Manager.

Public Hearing opened at 6:18 PM. There being no comments, public hearing closed at 6:18 PM.

Motion made by Commissioner Cowan-Williams to accept Ordinance 2026-02 (First Reading). Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

I. RESOLUTION(S)

1. RESOLUTION 2026-25 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CANCELLATION OF THE JULY 28, 2026 CITY COMMISSION MEETING IN ORDER TO PROVIDE FOR A SUMMER RECESS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-25. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2026-26 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A CONTRIBUTION IN THE AMOUNT OF FIVE THOUSAND DOLLARS ($5,000) TO THE LAKE OKEECHOBEE REGIONAL ECONOMIC ALLIANCE OF PALM BEACH COUNTY (LORE) FOR A REGIONAL FEASIBILITY AND MARKETABILITY STUDY; AUTHORIZING EXPENDITURE FROM ACCOUNT 1.511000.489 (CONTRIBUTIONS & SPONSORSHIPS); AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY BUDGETARY ACTIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Vice Mayor McDonald to accept Resolution 2026-26. Duly seconded by Commissioner Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

3. RESOLUTION 2026-27 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND SUPPORTING THE 2026 QUAD CITY SENIOR CITIZENS PROM; AUTHORIZING A FINANCIAL CONTRIBUTION IN THE AMOUNT OF ONE THOUSAND FIFTY DOLLARS ($1,050.00) FROM THE CITY COMMISSION BUDGET FOR ACTIVITIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-27. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

4. RESOLUTION 2026-28 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A TERMITE TREATMENT AGREEMENT FOR CITY HALL, AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner Cowan-Williams to accept Resolution 2026-28. Duly seconded by Commissioner McPherson and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

5. RESOLUTION 2026-29 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SUPPORTING A ONE-YEAR EVALUATION PERIOD FOR PALM TRAN RIDERSHIP AND RELATED SERVICE IMPACTS WITHIN THE GLADES REGION, AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Vice Mayor McDonald to accept Resolution 2026-29. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

6. RESOLUTION 2026-30 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A LEASE AGREEMENT WITH FLORIDA COAST EQUIPMENT, LLC FOR THE RENTAL OF NECESSARY EQUIPMENT FOR PORT MAYACA CEMETERY MAINTENANCE, AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING

FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-30. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

7. RESOLUTION 2026-31 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ESTABLISHING THE PAHOKEE HIGH SCHOOL ALUMNI PICNIC AS AN ANNUAL CITY-SPONSORED COMMUNITY EVENT; APPROVING THE 2026 PAHOKEE HIGH SCHOOL ALUMNI PICNIC PROPOSAL, AS SET FORTH HERETO IN EXHIBIT “A”; APPROVING PARTICIPATION FEES; AUTHORIZING THE USE OF COLLECTED FUNDS TO OFFSET EVENT EXPENSES; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS TO CARRY OUT THE INTENT OF THIS RESOLUTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-31. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS *(presentation by city manager of activity or upcoming event, if any)*

1. Palm Beach County Sheriff's Office (PBSO) Report
2. Palm Beach County Fire Rescue (PBCFR) Report

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner Cowan-Williams to place Angela Reyes, LLC on the next agenda, to provide an update regarding work completed to date and any remaining contractual obligations. Duly seconded by Commissioner Scott and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner Cowan-Williams to add bringing back the results of the Clerk's evaluation and to have the Clerk do a self-evaluation for the upcoming evaluation. Duly seconded by Commissioner Scott and passed unanimously.
Voting Yea: Mayor Babb, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott
Voting Nay: Vice Mayor McDonald

A motion was made by Vice Mayor McDonald, seconded by Commissioner Scott, to add a review of the Continuity of Operations Plan (COOP) to ensure staff have been oriented regarding their responsibilities in the event of an emergency. Discussion ensued, including legal guidance from the City Attorney. Vice Mayor McDonald subsequently rescinded her motion.

Motion made by Commissioner McPherson to add recognizing Jamaria Richardson. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS *(items not on the agenda)*

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER
(*community events, feel good announcements, if any)*

Q. ADJOURN

Motion made by Vice Mayor McDonald to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:16 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk