



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda Bryant, City Manager

FROM: Office of the City Manager

SUBJECT: Food Distribution Event Registration and Compliance Application

DATE: 06/23/2026

GENERAL SUMMARY/BACKGROUND:

1. The City has experienced an increase in requests from organizations seeking to conduct food distribution events within City limits; however, the City currently lacks a formal process to ensure such events are conducted safely, efficiently, and in compliance with applicable health, safety, traffic, and operational requirements.
2. The proposed Food Distribution Event Registration and Compliance Application provides a standardized review process that establishes clear expectations for event organizers, identifies applicant responsibilities, and allows the City to appropriately review and coordinate food distribution activities while protecting public resources and public safety.

BUDGET IMPACT:

There is no anticipated fiscal impact to the City.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal guidance will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Resolution 2026-32