CITY OF PAHOKEE

MINUTES

City Commission Regular Meeting
Tuesday, October 27, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:
Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:
Brenda L. Bryant, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:02 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor McDonald led the Invocation followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT
Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams (departed at 8:07 PM)
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Brenda L. Bryant, City Manager
Burnadette Norris-Week, City Attorney
Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Motion made by Commissioner Cowan-Williams to accept the agenda as presented. Duly seconded by Vice Mayor McDonald and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Presentation: FY 2024-2025 Annual Audit Report - Roderick Harvey, HCT Authorized Representative
2. Proclamation: Recognizing Mrs. Nohemi Polanco's Retirement and Nineteen Years of Service

F. CONSENT AGENDA

1. October 13, 2026 City Commission Meeting Minutes
2. October 20, 2026 City Commission Workshop Minutes

Motion made by Commissioner Cowan-Williams to accept the Consent Agenda. Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS (*discussion of existing activities or previously held events, if any)*

H. PUBLIC HEARINGS AND/OR ORDINANCES

1. ORDINANCE 2026-04 (FIRST READING) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, PURSUANT TO FLORIDA STATUTES CHAPTER 171.044, PROVIDING FOR THE VOLUNTARY ANNEXATION OF A PARCEL OF UNDEVELOPED LAND CONTAINING APPROXIMATELY 19.92 ACRES, LOCATED SOUTHEAST OF STUCKEY

ROAD AND EAST OF BAY BOTTOM ROAD, IN SECTION 9, TOWNSHIP 42 SOUTH, RANGE 37 EAST; UPON THE PETITION AND WRITTEN CONSENT OF THE OWNER PAHOKEE INVESTMENTS, INC.; FINDING THAT THE PROPERTY IS CONTIGUOUS AND REASONABLY COMPACT TO THE MUNICIPAL BOUNDARIES OF THE CITY AND OTHERWISE ELIGIBLE FOR ANNEXATION; ACKNOWLEDGING THAT AN APPLICATION FOR VOLUNTARY ANNEXATION, A MAP OF THE PROPOSED ANNEXATION AREA, AND A COUNTY ANNEXATION INFORMATION SHEET HAVE BEEN SUBMITTED TO PALM BEACH COUNTY; EXTENDING AND REDEFINING THE CORPORATE LIMITS OF THE CITY TO INCLUDE THE SUBJECT PROPERTY; PROVIDING FOR INTERIM FUTURE LAND USE AND ZONING DESIGNATIONS; PROVIDING FOR REVISION OF THE CITY CHARTER BOUNDARY DESCRIPTION PURSUANT TO SECTION 166.031, FLORIDA STATUTES TO INCORPORATE THE SUBJECT PROPERTY; DIRECTING THE CITY CLERK TO FILE CERTIFIED COPIES OF THIS ORDINANCE WITH ALL APPROPRIATE GOVERNMENTAL AGENCIES; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

The title of the ordinance was read into the record by the City Attorney and was explained by the City Manager.

Public Hearing opened at 7:03 PM. There being no comments, public hearing closed at 7:04 PM.

Motion made by Commissioner Scott to accept Ordinance 2026-04 (First Reading). Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

2. ORDINANCE 2026-05 (FIRST READING) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING SECTION 8-9, “VOTING PLACES,” OF CHAPTER 8, ELECTIONS, OF THE CODE OF ORDINANCES TO DESIGNATE THE EDDIE LEE RHODES GYMNASIUM, LOCATED AT 360 EAST MAIN STREET, PAHOKEE, FLORIDA, AS THE CITY'S VOTING PLACE FOR MUNICIPAL ELECTIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

The title of the ordinance was read into the record by the City Attorney and was explained by the City Manager.

Public Hearing opened at 7:24 PM. There being no comments, public hearing closed at 7:24 PM.

Motion made by Commissioner McPherson to accept Ordinance 2026-05 (First Reading). Duly seconded by Vice Mayor McDonald and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

I. RESOLUTION(S)

1. RESOLUTION 2026-69 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REAPPOINTING THREE MEMBERS AND APPOINTING TWO NEW MEMBERS TO THE PARKS AND RECREATION ADVISORY BOARD; PROVIDING FOR TWO-YEAR TERMS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-69 with the reappointment of Jacob Finkel, La'Ciera Reddick, and Andrea Scott. Duly seconded by Commissioner Cowan-Williams and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McPherson to appoint new members Brian Crawford and Luz Torres. Duly seconded by Commissioner Scott and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2026-70 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND RATIFYING INVOICES FROM MULTIPLE VENDORS FOR OPENING AND CLOSING AND VAULT SETTING SERVICES AT PORT MAYACA CEMETERY, AS ATTACHED HERETO AS EXHIBIT "A"; FURTHER RATIFYING THE SERVICES OBTAINED WHILE THE CITY'S BACKHOE WAS OUT OF SERVICE; PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner McPherson to accept Resolution 2026-70. Duly seconded by Commissioner Scott and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

3. RESOLUTION 2026-71 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA ACCEPTING THE EXTERNAL AUDITOR'S REPORT ON THE AUDIT OF THE CITY OF PAHOKEE'S FINANCIAL STATEMENTS AND SINGLE AUDIT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2025, AS SET FORTH IN COMPOSITE EXHIBIT "A" ATTACHED HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Commissioner Cowan-Williams to accept Resolution 2026-71. Duly seconded by Commissioner McPherson and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

4. RESOLUTION 2026-72 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE ISSUANCE AND COMPETITIVE ADVERTISEMENT OF REQUEST FOR PROPOSALS (RFP) NO. 2026-02 FOR COMPREHENSIVE FORENSIC AUDIT SERVICES; APPROVING THE RFP DOCUMENT AND SOLICITATION SCOPE; AUTHORIZING THE CITY MANAGER TO EXECUTE PROCUREMENT PROCEDURES AND CONVENE AN EVALUATION COMMITTEE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-72. Duly seconded by Commissioner Scott and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

5. RESOLUTION 2026-73 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ACCEPTING QUALIFICATIONS FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES PURSUANT TO RFQ NO. 2026-01; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTIPLE AGREEMENTS FOR ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES AS PROVIDED IN EXHIBIT "A" HERETO; AUTHORIZING QUALIFIED CONSULTANTS FOR FUTURE PROJECTS ON AN AS NEEDED BASIS FOR AN INITIAL TERM OF THREE (3) YEARS, WITH A ONE-YEAR RENEWAL OPTION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

   The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

   Motion made by Vice Mayor McDonald to accept Resolution 2026-73. Duly seconded by Commissioner Scott and passed unanimously.
   Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS *(presentation by city manager of activity or upcoming event, if any)*

1. Palm Beach County Sheriff's Office (PBSO) Report
2. Palm Beach County Fire Rescue (PBCFR) Report
3. Discussion and Direction: Cemetery - Tree Farm Tenant

   Commissioner McPherson moved to give the current occupant thirty (30) days' notice to vacate the property and, within that 30-day period, establish an RFP. The motion was duly seconded by Commissioner Scott. Discussion ensued, during which the City Attorney provided legal counsel. No vote was taken on the motion.

   Clerk's Note: The consensus was to direct the City Manager to take the necessary steps to have the current occupant removed from the property. The matter is anticipated to be brought back before the City Commission in the form of a resolution at a future Commission meeting to allow the City Manager and City Attorney time to determine the appropriate steps necessary to effectuate the removal.

4. Angela Reyes, LLC Deliverables
5. Forensic Audit Cost

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. REPORT OF THE CITY CLERK

O. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

P. GENERAL PUBLIC COMMENTS *(items not on the agenda)*

Q. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any)*

R. ADJOURN

Motion made by Commissioner McPherson to adjourn the meeting. Duly seconded by Vice Mayor McDonald and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 9:17 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk