



## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: MICHAEL E. JACKSON, CITY MANAGER

FROM: Jongelene Adams

SUBJECT: Community & Economic Development Department

DATE: 2 January 2025

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#### **GENERAL SUMMARY/BACKGROUND:**

This is an emergency agreement for Construction Engineering and Inspection (CEI) services as it relates to Barfield Reconstruction Highway Project. The emergency agreement is to engage C.A.P. Engineering Inc. for CEI consulting services for the construction oversight, completion phase and project closeout per the agreement with FDOT Barfield Highway Reconstruction Project.

As per the agreement by and between the City of Pahokee with the State of Florida Department of Transportation Grant Agreement - G1753, FM #442030-01-54-1 for Barfield Highway Reconstruction Project from 7<sup>th</sup> Street to East Main Street for Construction and CEI services. The agreement mandates the City to have Construction, Engineering and Inspection (CEI) Services for the project. This includes construction management at all times during the project – contract administration, monitoring, project meetings, review contractor applications, closeout process including as built drawings review punch list items, etc.

The need for this emergency agreement with C.A.P Engineering, Inc. is a result of the previous CEI consultant being terminated before the completion of the project. The CEI consultant was terminated on September 27, 2023 by the former City Manager. Since the termination of CEI services, the City utilized C.A.P Government (which is the City's Building Official), C.A.P. Government then forwarded the project to their engineering division – C.A.P. Engineering. Due to the specific project closeout details, the City needs to contract with the engineering division of C.A.P Engineering, Inc in order to fulfill FDOT specifications of completion and closeout, such as construction management, monitoring, project meetings, as built drawing reviews, payment applications, completion inspections, etc.

**BUDGET IMPACT:** CEI Services from C.A.P Engineering, Inc. shall not exceed fifty thousand dollars (\$50,000.00) and the cost will be incurred by the City of Pahokee.

**LEGAL NOTE:** N/A

#### **STAFF RECOMMENDATION:**

The staff recommends approval of CEI emergency services from C.A.P Engineering Inc.

#### **ATTACHMENTS:**

Reso 2025-04  
Exhibit "A"  
Exhibit "B"