



AUDIT SELECTION COMMITTEE

LIMITED CAPACITY

MINUTES

WEDNESDAY, JULY 03, 2024

6:00 PM

360 E. MAIN STREET, PAHOKEE, FLORIDA 33476

COMMISSION CHAMBERS

Members: Commissioner Everett D McPherson, Sr., Committee Chair | Susan Gooding-Liburd | Arrie Patrick

A. CALL TO ORDER

The meeting was called to order by Commissioner McPherson at 6:00 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by Pledge of Allegiance.

C. ROLL CALL

PRESENT

Chair Everett McPherson

Committee Member Susan Gooding-Liburd

Committee Member Arrie Patrick

D. APPROVAL OF MINUTES:

None.

E. NEW BUSINESS:

1. PROPOSED RFP FOR ANNUAL FINANCIAL AUDIT SERVICES / EVALUATION FORM

Commissioner McPherson provided an overview of the item. Discussion ensued.

Motion made by Committee Member Gooding-Liburd to change the date in Section 1.2 to July 22, 2024. Duly seconded by Committee Member Patrick and passed unanimously.

Voting Yea: Chair McPherson, Committee Member Gooding-Liburd, Committee Member Patrick

Motion made by Chair McPherson to decrease the contract period and renewal option for the selected vendor. Motion died due to lack of a second.

Motion made by Committee Member Patrick for the selected vendor to provide services for three (3) years with two (2) year renewal options. Duly seconded by Committee Member Gooding-Liburd and passed 2-1.

Voting Yea: Committee Member Gooding-Liburd, Committee Member Patrick

Voting Nay: Chair McPherson

For the sake of time, the Committee collectively reviewed the proposed RFP and discussed changes. By consensus of the Committee, Attorney Norris-Weeks would conduct the final review of the proposed RFP and attach a contract.

F. OLD BUSINESS:

None.

G. PUBLIC COMMENT

None.

H. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

There being no further business to discuss, the meeting adjourned at 8:00 PM.

Commissioner Everett D. McPherson, Chair

ATTEST: Nylene Clarke, CMC, City Clerk