

# CITY OF PAHOKEE



## MINUTES

**City Commission Regular Meeting**  
Monday, September 08, 2025, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Isabelle J. McDonald  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott

### **CHARTER OFFICERS:**

Michael E. Jackson, City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

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## AGENDA

### A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:03 PM.

### B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

### C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Isabelle J. McDonald  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott  
Michael E. Jackson, City Manager  
Chan Bryant Abney, Acting City Attorney  
Nylene Clarke, City Clerk

### D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Addition: Resolution 2025-53

Motion made by Commissioner McDonald to accept Resolution 2025-53, as noted. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

### E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Executive Summary Presentation (Benefits Renewal 2025-2026) - Samantha Ricchini, Benefits Consultant for Gehring Group
2. Property and Casualty Insurance Presentation (2025-26 Proposed Premium) - Kyle Stoekel, Public Risk Advisor for Brown & Brown
3. Presentation of 20 Years of Service Plaque to Irving Croney
4. Presentation of FLC Certificate Program for Elected Municipal Officials 2024-2025 - Mayor Babb, Vice Mayor Cowan-Williams, and Commissioner McPherson
5. Tentative Budget FY 2025-2026 Presentation - Joseph R. Martin, Director of Finance

### F. CONSENT AGENDA

### G. OLD BUSINESS *(discussion of existing activities or previously held events, if any)*

### H. PUBLIC HEARINGS AND/OR ORDINANCES

RESOLUTION 2025-53

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Vice Mayor Cowan-Williams and seconded by Commissioner Scott, to accept Resolution 2025-53.

Mayor Babb opened the public hearing at 6:53 PM. Hearing no comments, the public hearing closed at 6:54 PM.

The motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

1. RESOLUTION 2025-52 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA PROVIDING FOR THE ADOPTION AND FUNDING OF THE TENTATIVE MUNICIPAL BUDGET IN THE AMOUNT OF \$7,627,990.00 FOR THE CITY OF PAHOKEE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner McPherson and seconded by Commissioner Scott to accept Resolution 2025-52.

Mayor Babb opened the public hearing at 6:57 PM. Hearing no comments, the public hearing closed at 6:57 PM.

The motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

2. ORDINANCE 2025-01 (FIRST READING) AN ORDINANCE OF THE CITY OF PAHOKEE, FLORIDA; PROVIDING FOR THE CITY'S CONSENT TO THE INCLUSION OF THE ENTIRE TERRITORY WITHIN THE CITY OF PAHOKEE'S MUNICIPAL BOUNDARIES INTO PALM BEACH COUNTY'S FIRE/RESCUE MUNICIPAL SERVICE TAXING UNIT FOR FIRE-RESCUE, FIRE PROTECTION, ADVANCED LIFE SUPPORT (OR SIMILAR EMERGENCY SERVICES), FIRE CODE ENFORCEMENT AND OTHER NECESSARY AND INCIDENTAL SERVICES; PROVIDING FOR INCORPORATION; PROVIDING FOR INTENT, PURPOSE AND CONSENT; PROVIDING FOR EFFECTIVENESS AND DURATION OF CONSENT; PROVIDING FOR EFFECTIVENESS OF REPEAL; ACKNOWLEDGING AD VALOREM MILLAGE RATE LIMITATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CAPTIONS; AND PROVIDING FOR EFFECTIVE DATE.

The ordinance title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner McPherson and seconded by Commissioner McDonald, to accept Ordinance 2025-01 (First Reading).

Mayor Babb opened the public hearing at 7:01 PM. Hearing no comments, the public hearing closed at 7:01 PM.

The motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

**I. RESOLUTION(S)**

**J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

**K. REPORT OF THE MAYOR**

**L. REPORT OF THE CITY MANAGER**

1. Update - City Projects

**M. REPORT OF THE CITY ATTORNEY**

**N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

Motion made by Mayor Babb to add to the next agenda the process for naming an Interim City Manager. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously. Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

In conjunction with the previous motion, Vice Mayor Cowan-Williams moved to have a Special Meeting on September 16, 2025 at 6:00 PM. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

**O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)

**P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)

**Q. ADJOURN**

Motion made by Vice Mayor Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:36 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk