

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting
Tuesday, November 25, 2025, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:00 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Tammy Bussey, Interim City Manager
Burnadette Norris-Weeks, City Attorney
Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Motion made by Commissioner Scott to accept Resolution 2025-73 as an add-on. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to accept the agenda with the one add-on. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Presentation by Ivan Blonka - The Jack Brewer Foundation

F. CONSENT AGENDA

1. July 22, 2025 City Commission Meeting Minutes

Motion made by Vice Mayor Cowan-Williams to accept the consent agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS *(discussion of existing activities or previously held events, if any)*

H. PUBLIC HEARINGS AND/OR ORDINANCES

I. RESOLUTION(S)

1. RESOLUTION 2025-67 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, UPDATING THE DESIGNATION OF THE CITY OF PAHOKEE'S VOTING DELEGATE AND ALTERNATE(S) TO THE PALM BEACH COUNTY LEAGUE OF CITIES, INC., AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-67 with the voting delegates listed. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2025-68 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY OF PAHOKEE'S ANNUAL CHRISTMAS PARADE AND AUTHORIZING AN APPLICATION FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2025-68. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

3. RESOLUTION 2025-69 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA REQUESTING THE CITY MANAGER TO SELECT A DEPARTMENT HEAD TO PRESENT ON RELEVANT DEPARTMENTAL CITY MATTERS AT EACH REGULARLY SCHEDULED CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-69. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

4. RESOLUTION 2025-70 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING BUDGET AMENDMENT NO. 2 IN THE AMOUNT OF \$618,066.00 FOR FISCAL YEAR 2024–2025, AS SET FORTH IN COMPOSITE EXHIBIT “A” ATTACHED HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner Scott to approve the budget amendment. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

5. RESOLUTION 2025-71 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA CLOSING THE DATE FOR ACCEPTING CITY MANAGER APPLICATIONS EFFECTIVE NOVEMBER 26, 2025; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-71. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

6. RESOLUTION 2025-72 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING LEGISLATIVE PRIORITIES FOR THE 2026 LEGISLATIVE SESSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner Scott to accept Resolution 2025-72. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

7. RESOLUTION 2025-73 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO SECURE KRD CONNECT, LLC, ON AN EMERGENCY BASIS, FOR PREPARATION OF POLICIES AND PROCEDURES TO ADDRESS CORRECTIVE ACTIONS REQUIRED BY THE PALM BEACH COUNTY OFFICE OF INSPECTOR GENERAL (OIG) AUDIT 2025-A-0002 AND THE FLORIDA AUDITOR GENERAL OPERATIONAL AUDIT 2025-195, FOR AN AMOUNT NOT TO EXCEED \$10,000.00, IN A CONTRACT FORM TO BE APPROVED BY THE CITY ATTORNEY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Vice Mayor Cowan-Williams to table this until we get the proper documents that are needed, receive a contract, and have the company to do a presentation on December 9, 2025. Duly seconded by Commissioner McPherson and passed (4-1).

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Voting Nay: Commissioner McDonald

J. NEW BUSINESS (*presentation by city manager of activity or upcoming event, if any*)

1. Status update regarding a letter to Mayor Sara Baxter
2. Hotel status update
3. Status update regarding the Fourth of July fireworks preparation

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner McDonald to add a Budget Workshop. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McDonald to add the status of the marina restaurant. Duly seconded by Mayor Babb and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Mayor Babb to start back doing Lawn of the Month. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

A motion made by Mayor Babb to start back doing Business of the Month and duly seconded by Commissioner McPherson. The City Clerk requested if it can be done quarterly and Mayor Babb consented. The motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS (*items not on the agenda*)

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any*)

Motion made by Commissioner Scott to terminate the City Attorney's contract. Motion failed due to lack of a second.

Q. ADJOURN

Motion made by Commissioner McPherson to adjourn the meeting. Duly seconded by Mayor Babb and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:17 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk