

# CITY OF PAHOKEE



## MINUTES

**City Commission Regular Meeting**  
Tuesday, October 28, 2025, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Isabelle J. McDonald  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott

### **CHARTER OFFICERS:**

Tammy Bussey, Interim City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

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## AGENDA

### A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:05 PM.

### B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Mc Donald led the Invocation, followed by the Pledge of Allegiance.

### C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Isabelle J. McDonald  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott  
Tammy Bussey, Interim City Manager  
Burnadette Norris-Weeks, City Attorney  
Nylene Clarke, City Clerk

### D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Deletion: I.3. (Resolution 2025-66)

Motion made by Commissioner McDonald to delete Resolution 2025-66. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

### E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

### F. CONSENT AGENDA

### G. OLD BUSINESS *(discussion of existing activities or previously held events, if any)*

### H. PUBLIC HEARINGS AND/OR ORDINANCES

### I. RESOLUTION(S)

1. RESOLUTION 2025-64 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, NOMINATING MAYOR KEITH BABB JR AS TRUSTEE OF THE EMPLOYEE FMPTF PENSION PLAN SET FORTH IN EXHIBIT "A" HERETO; AUTHORIZING THE MAYOR TO BE THE ONLY NOMINEE THAT IS AN ELECTED OFFICAL AND MEMBER OF THE PLAN TO REPRESENT FOR THE CITY OF PAHOKEE EMPLOYEE PENSION PLAN; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2025-64. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2025-65 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, TO CONSIDER A FUNDING REQUEST FROM LETCO COMMUNITY DEVELOPMENT INC, A FLORIDA NOT FOR PROFIT

CORPORATION, FOR YOUTH INITIATIVE ACTIVITIES, INCLUDING A 3-ON-3 BASKETBALL EVENT AND AN NBA GAME TRIP FOR LOCAL STUDENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The resolution title was read into the record by the City Attorney and explained by the City Manager.

Motion made by Commissioner McDonald to donate a total of \$975 to LETCO Community Development Inc, to assist with their events for the Youth. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

**J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

1. Discussion regarding Audit Findings
2. Consideration for the monthly expenditures being provided to the Commission
3. Discussion regarding a letter to County Commissioner Sara Baxter
4. Discussion and direction to suspend the advertisement of the City Manager position and bring back the qualifications for Commission review

A motion was made by Commissioner McPherson and duly seconded by Commissioner McDonald to set a closing date (extend by one week and close out). Discussion ensued. The City Attorney advised that any action regarding the request must be placed on a future agenda and subsequently approved by the Commission through a resolution; therefore, no vote was taken.

5. Discussion regarding files or information related to the hotel project

**K. REPORT OF THE MAYOR**

**L. REPORT OF THE CITY MANAGER**

**M. REPORT OF THE CITY ATTORNEY**

**N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

Motion made by Commissioner McPherson to add the planning for the Fourth of July. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McPherson to add the discussion of the legislative priorities. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McDonald to add to the next agenda the discussion of the street sign review process. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

A motion was made by Vice Mayor Cowan-Williams and duly seconded by Commissioner McPherson, to put a closing date of November 14, 2025 on the City Manager's position. However, after discussion, Vice Mayor Cowan-Williams withdrew her motion.

Motion made by Vice Mayor Cowan-Williams to close the City Manager's position for November 26, 2025. Duly seconded by Commissioner McPherson and passed (4-1).

Voting Yea: Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner

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McPherson, Commissioner Scott  
Voting Nay: Mayor Babb

Motion made by Vice Mayor Cowan-Williams to add road closure information for Barfield Highway. Duly seconded by Commissioner McPherson and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner Scott to add having the department heads come to the Commission Meeting. Duly seconded by Commissioner McPherson and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Clerk's Note: The City Attorney will draft a resolution, to be consistent with the charter.

- O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)
- P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)
- Q. ADJOURN**

Motion made by Commissioner McPherson to adjourn the meeting. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:49 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk