

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting

Tuesday, July 22, 2025, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams

Commissioner Derrick Boldin

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

CHARTER OFFICERS:

Michael E. Jackson, City Manager

Nylene Clarke, City Clerk

Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:01 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Michael E. Jackson, City Manager
Burnadette Norris-Weeks, City Attorney
Nylene Clarke, City Clerk

ABSENT

Commissioner Derrick Boldin (Resignation effective July 21, 2025)

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Additions: 1) an amendment to Resolution 2025-45 to reflect professional services between the City of Pahokee and Davis & Associates P.A., rather than Keith W. Davis individually, and 2) adding under New Business a discussion about the Inaugural Pahokee Homecoming Alumni Picnic event scheduled for October 4, 2025, to include classes from 1972 through 2025.

Motion made by Commissioner Scott to adopt the agenda as presented with the two additions requested by the City Manager. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS (*agenda items only*)

F. CONSENT AGENDA

1. June 24, 2025 City Commission Meeting Minutes
2. June 26, 2025 City Commission Special Meeting Minutes

Clerk's Note: Pursuant to discussion, the June 24, 2025 City Commission Meeting Minutes will be corrected to reflect that bank statements were requested to be brought back to this meeting.

Motion made by Vice Mayor Cowan-Williams to approve the consent agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS (*discussion of existing activities or previously held events, if any*)

H. PUBLIC HEARINGS AND/OR ORDINANCES

I. RESOLUTION(S)

1. RESOLUTION 2025-39 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REAPPOINTING PATRICIA WALLACE TO THE ZONING/ADJUSTMENT/PLANNING BOARD FOR A TERM OF THREE (3) YEARS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

A motion made by Commissioner McPherson to accept Resolution 2025-39, which was duly seconded by Vice Mayor Cowan-Williams; however, no vote was taken.

Motion made by Commissioner McPherson to postpone Resolution 2025-39 until the next meeting. Duly seconded by Vice Mayor Cowan-Williams and passed (3-1).

Voting Yea: Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Voting Nay: Mayor Babb

2. RESOLUTION 2025-40 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING TWO NEW MEMBERS TO THE PARKS AND RECREATION ADVISORY BOARD TO FILL TWO UNEXPIRED TERMS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to postpone Resolution 2025-40 until the next commission meeting, to give other residents an opportunity to apply. Duly seconded by Commissioner McPherson and passed (3-1).

Voting Yea: Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Voting Nay: Mayor Babb

3. RESOLUTION 2025-41 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING MEMBERS TO THE SPECIAL EVENTS ADVISORY BOARD; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR TERMS OF OFFICE; PROVIDING FOR AN EFFECTIVE DATE.

Clerk's Note: Mayor Babb appointed Patsy McAllister, Vice Mayor Cowan-Williams appointed Patricia Wallace, Commissioner McPherson appointed Alphonso Smith, Jr., and Commissioner Scott appointed La'Ciera Reddick. By consensus, Luz Torres was appointed.

Motion made by Vice Mayor Cowan-Williams accept Resolution 2025-41. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

4. RESOLUTION 2025-42 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2025-2026 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2025-2026; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner McPherson to accept Resolution 2025-42. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

5. RESOLUTION 2025-43 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA (SLWA), AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-43. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

6. RESOLUTION 2025-44 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A CO-SPONSORSHIP POLICY AND PROCEDURES FOR ACTIVITIES AND SPECIAL EVENTS IN COLLABORATION WITH NON-PROFIT ORGANIZATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to postpone approving Resolution 2025-44 until a workshop can be held to review the policy in detail. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

7. RESOLUTION 2025-45 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF PAHOKEE AND KEITH W. DAVIS, ESQ., AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Clerk's Note: The resolution was amended to reflect professional services between the City of Pahokee and Davis & Associates, P.A., rather than Keith W. Davis, Esquire personally.

Motion made by Commissioner McPherson to accept Resolution 2025-45 as amended. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

8. RESOLUTION 2025-46 A RESOLUTION OF THE CITY COMMISSION OF PAHOKEE, FLORIDA, APPROVING AND ADOPTING THE 2024 REVISED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN; PROVIDING FOR TRANSMITTAL; PROVIDING AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-46. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS (*presentation by city manager of activity or upcoming event, if any*)

1. Directing the Parks and Recreation Board to schedule a meeting regarding developing a plan for MLK Park and Citizen Village improvements and repairs - Commissioner McPherson

Clerk's Note: No official vote was taken; however, there was no objection to the item.

2. Report on how the City collects funds - Vice Mayor Cowan-Williams
3. Inaugural Pahokee Homecoming Alumni Picnic

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner McPherson to add to the next agenda the maintenance contract for the splashpad and pool, including the maintenance schedule. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to have information about unfilled positions and their funding brought to the August 12, 2025 meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to schedule a facilities and vehicle policies workshop for August 5, 2025, at 5:00 PM. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to place the letter from Empowerment Health regarding use of a facility on the August 12, 2025 agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS (*items not on the agenda*)

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any*)

Q. ADJOURN

Motion made by Vice Mayor Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk