



## AGENDA

### MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda L. Bryant, City Manager

FROM: Office of the City Manager

SUBJECT: Adoption of the Updated Continuity of Operations Plan (COOP)

DATE: 05/26/2026

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#### **GENERAL SUMMARY/BACKGROUND:**

1. The City of Pahokee has updated its Continuity of Operations Plan (“COOP”) to strengthen emergency preparedness, ensure continuity of essential City services during hurricanes and other disasters, improve coordination among departments, and maintain compliance with applicable emergency management standards and best practices.

#### **BUDGET IMPACT:**

There is no direct fiscal impact associated with the approval and adoption of the updated Continuity of Operations Plan.

#### **LEGAL NOTE:**

This item has been reviewed for legal sufficiency. Any additional legal guidance will be deferred to the City Attorney as necessary.

#### **STAFF RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution 2026-23 adopting the updated Continuity of Operations Plan (COOP) and authorize the City Manager to take all necessary administrative actions to implement the intent of the Resolution.

#### **ATTACHMENTS:**

Resolution 2026-23