



Wendy Sartory Link

Palm Beach County Supervisor of Elections

     @VotePalmBeach

VotePalmBeach.gov

 4301 Cherry Road, West Palm Beach, FL 33409  561.656.6200

PERMIT FOR ELECTION DAY

This Permit is made as of the _____ day of _____, 20____, by and between the Palm Beach County Supervisor of Elections, a Political Subdivision of the State of Florida, by and through the Palm Beach County Board of County Commissioners, hereinafter referred to as **SUPERVISOR**, for the use of **PAHOKEE RECREATION CENTER, 360 E MAIN ST, PAHOKEE, FL 33476** ("FACILITY/COUNTY") authorized to do business in the State of Florida.

Precinct(s): 5501, 8503

***Precinct number (s) subject to change**

In consideration of the mutual promises contained herein, SUPERVISOR and FACILITY/COUNTY agree as follows:

ARTICLE 1 - SERVICES

FACILITY/COUNTY'S responsibility under this PERMIT is to provide Election Day polling location services for the Countywide 2026 Election Cycle.

- A. Primary Election Day (PRI) - Tuesday, August 18th, 2026, from 7:00 A.M. TO 7:00 P.M.**
- B. General Election Day (GEN) - Tuesday, November 3rd, 2026, from 7:00 A.M. TO 7:00 P.M.**

SUPERVISOR'S representatives/liaisons during the performance of this permit shall be:

Rachel West, (561)656-6237/(772)631-6309 or rachel@votepalmbeach.gov or

Francisco Padilla, (561)656-6211 or francisco@votepalmbeach.gov.

FACILITY/COUNTY'S representative/liaison during the performance of this shall be:

Name/Title: _____

Phone Number: _____

Mailing Address (if different): _____



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Contact person at Polling Place on Election Day:

Name/Title: _____

Email Address: _____

Work Phone Number: _____

Cell Phone Number (for emergency purposes): _____

Alternate contact:

Name/Title: _____

Email Address: _____

Work Phone Number: _____

Cell Phone Number (for emergency purposes): _____

Emergency contact:

Name/ Title: _____

Email Address: _____

Work Phone Number: _____

Home Phone Number (for emergency purposes): _____



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ARTICLE 2 – SCHEDULE

FACILITY/COUNTY shall agree to allow voters, poll workers, poll watchers, other designated campaign representatives, and representatives of the SUPERVISOR to enter and exit premises **without delay or screening of any kind** during Election Day, until completion of voting. This shall include but is not limited to:

- A. None of the above shall be required to present identification upon entry, including at any gate.
- B. None of the above shall be required to undergo health screening upon entry.

FACILITY/COUNTY shall agree to accept delivery of equipment and supplies at a time and date to be determined by FACILITY/COUNTY and SUPERVISOR prior to Election Day. FACILITY/COUNTY and SUPERVISOR will also determine a date and time for SUPERVISOR to remove equipment and supplies.

Please provide the days and hours of operation at the location when access to the premises will be available for delivery and pickup of voting equipment. An election official will contact you to make arrangements:

Location hours of operation in August : _____

Location hours of operation in November : _____

FACILITY/COUNTY shall agree to provide a secure location to store Elections Equipment upon delivery to Polling Location and until removal.

Please indicate where election equipment will be stored and how it will be secured:

Current assessed polling room: Gym

FACILITY/COUNTY shall agree to use the currently assessed polling room for all scheduled elections. If the polling room will **NOT** be available for an election, notice must be given to the SUPERVISOR for approval. Any new polling rooms not currently assessed will require an in-person site visit to confirm ADA accessibility.

FACILITY/COUNTY shall agree to allow SUPERVISOR or SUPERVISOR's designee(s) to inspect and set up the designated Polling Room on the Monday prior to Election Day (**Monday, August 17th, 2026, for the Primary Election, and Monday, November 2nd, 2026, for the General Election**).



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FACILITY/COUNTY shall agree (initial one):

_____ To open the Polling Location and Polling Room/bathrooms no later than **5:30 A.M** on Election Day.

_____ To provide SUPERVISOR or its assignee (Clerk) with a key to the Polling Room.

Please indicate contact information and instructions for delivery of key:

FACILITY/COUNTY shall agree to provide:

- Chairs for election workers (number of chairs provided _____).
- Tables for election workers (number of tables provided _____).
- Use of restroom facilities.
- Air conditioning.

ARTICLE 3 – REMEDIES

This permit shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the permit will be held in a court of competent jurisdiction located in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

ARTICLE 4 - EXCUSABLE DELAYS

FACILITY/COUNTY shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of FACILITY/COUNTY or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies which have been classified by Emergency Order by the Governor of Florida or the President of the United States as a State of Emergency, allowing for the specific breach of this permit (i.e. an order specifically disallowing use of this or this kind of facility by the public), and abnormally severe and unusual weather conditions which render the Early Voting/Election Day site unusable.

Upon FACILITY/COUNTY'S request, SUPERVISOR shall consider the facts and extent of any failure to perform the work and, if FACILITY/COUNTY'S failure to perform was without its fault or



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negligence, the permit Schedule or any other affected provision of this permit shall be revised accordingly, subject to SUPERVISOR'S rights to change or terminate this permit at any time.

ARTICLE 5 - ENTIRETY OF CONTRACTUAL AGREEMENT

SUPERVISOR and FACILITY/COUNTY agree that this permit sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this permit may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties.

ARTICLE 6 - PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the FACILITY: (i) provides a service; and (ii) acts on behalf of the SUPERVISOR as provided under Section 119.011(2) F.S., the FACILITY shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. All agreements between FACILITY/COUNTY and SUPERVISOR are subject to the requirements provided under Section 119.0701, F.S.

ARTICLE 7 - STATEMENT OF INDEMNITY

SUPERVISOR shall be responsible for damages, as found legally liable for and to the extent permitted by law, arising out of injury or damage to persons or property caused by or resulting from the negligence of the SUPERVISOR or any of its officers or employees. Nothing in this provision shall constitute as a waiver of sovereign immunity.

IN WITNESS WHEREOF, we, the undersigned, do hereby state that we have the authority to bind and obligate as promised herein, SUPERVISOR and FACILITY/COUNTY for purposes of executing this permit on the dates set forth below.

Wendy Sartory Link, Palm Beach County Supervisor of Elections (Signature)

Date

FACILITY Representative (Signature)

Date