



## AGENDA

### MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Michael E. Jackson, City Manager

FROM: Office of the City Manager

SUBJECT: Lease Agreement with Lutheran Services Florida, Inc. for Head Start Services

DATE: May 13, 2025

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#### **GENERAL SUMMARY/BACKGROUND:**

Resolution 2025-02 was initially scheduled for the January 14, 2025 City Commission Meeting, but was withdrawn at the request of Lutheran Services Florida, Inc. (LSF). The resolution is now being reintroduced for consideration.

LSF is a nonprofit organization providing Head Start services in Palm Beach County. The City owns the property at 380 E. Dr. Martin Luther King Jr. Boulevard, which has been utilized for Head Start programming. The proposed lease agreement outlines the terms under which LSF will continue to operate the Head Start program at this location. Further, the lease agreement supports the City's commitment to early childhood education and provides a framework for LSF to continue delivering essential services to the community.

#### **BUDGET IMPACT:**

The lease agreement does not currently specify a rental amount, leaving that determination to the discretion of the City Commission. Any financial impact will depend on the rental terms ultimately approved. While the City may incur some costs associated with maintenance and facility upkeep as outlined in the agreement, these are expected to be manageable and offset by the public value of providing Head Start services to Pahokee residents.

#### **LEGAL NOTE:**

Defer to the City Attorney.

#### **STAFF RECOMMENDATION:**

Staff recommends approval of the item.

#### **ATTACHMENTS:**

Resolution 2025-02