

City of Pahokee

207 Begonia Drive
Pahokee, Florida 33476
Phone: (561) 924-5534
Fax: (561) 924-8140

Request for Temporary Road Closing / Special Use Permit (Parade Permit Application checklist)

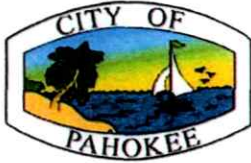
The following are items required by you, the permittee/applicant, for the temporary closing and special use of State Roads, and must be submitted with the application. Incomplete applications will not be reviewed and will be returned to the applicant for completion.

- City of Pahokee's Parade Permit Application with all required **original signatures**.
- Florida Department of Transportation (FDOT) Application/form(s) with all required **original signatures**.
 - Signatures include: Applicant, Authorized Agent from Palm Beach County Sheriff's Office (PBSO), and Authorized City Official (Mayor).
 - **Event Permit Application Checklist** and **District 4 Road Closure Event Notice** must be included in packet.
- Map of the route the parade will be traveling (**map must be legible**)
 - Indicate starting point, ending location, and detour route.
 - Please use blue or red ink to indicate the respective routes on the map.
 - **Map must meet FDOT's standards (reference Event Permit Application Checklist).**
- Letter from PBSO, stating they will provide traffic control (include in application packet).
 - An application for hiring off duty officers is included in this packet. You must complete and submit it to PBSO (required, prior to receiving the letter from PBSO).
- Executed and certified copy of a resolution from the City Commission, authorizing the respective parade date and parade route.
- Certificate of Insurance (COI) listing **Florida Department of Transportation** as the certificate holder. **COI must include the respective FDOT permit number**.
 - FDOT's Address: 7900 Forest Hill Boulevard, West Palm Beach, Florida 33413.

It is your responsibility as the permittee/applicant to ensure all requirements of the application are satisfied. Once the application has been reviewed by City Administration, and if the application is found to be complete, the application will be submitted to DBI Services Corp/FDOT for review and authorization.

Should there be any questions or concerns regarding road closure, please contact the following agency:

DBI Services Corp.
(561) 992-1318
Fax: (561) 993-9000
2728 State Road 15
Belle Glade, FL 33430



City of Pahokee

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Parade Permit Application

A thirty (30) day advance notice is requested, in order to effectively monitor and control the flow of traffic, and the safety of the citizens, in the areas of the parade. Off duty police officers with cars are required. You must apply for a permit for the off duty officers (see attached application). **Application and payment must be submitted to Palm Beach County Sheriff's Office (PBSO) prior to an authorization signature on this page.**

Date of Application: 10/16/2024

Location of Proposed Use:

Larrimore Road, East Main Street,
South Lake Ave, Barack Obama
Blvd

Name of Group/Organization:	<u>Pahokee High School</u>
Contact Phone Number:	<u>561-902-4050</u>
Date of Parade:	<u>November 7, 2024</u>
Type of Parade:	<u>Homecoming</u>
Start Time and End Time of Parade:	<u>2:00 PM - 5:00 PM</u>
Approximate Number of Participants:	<u>200</u>
Number of Vehicles Participating:	<u>30</u>


Applicant's Signature

10/17/24
Date

Bryan Crawford
Applicant's name (print)


~~Lt. Daniel DiNardo, PBSO~~
Lt. Joshua Kushel, PBSO

10/17/24
Date

Approved X Denied _____

Note: A photocopy of this application will serve as the permit card



APPLICATION FOR OFF-DUTY PERMIT

All services provided by PBSO deputies within the scope of off-duty permits are regulated by applicable Florida Statutes, PBC Ordinances, PBSO General Orders/Directives, and training. It is understood that this is a non-binding agreement on PBSO as **there is no guarantee that the requested off-duty permit will be staffed.** Every effort will be made to provide staffing for your event. If your off-duty permit is not staffed, we will reimburse the payment or credit the account. You may contact the Off-Duty Permits Office during regular business hours to confirm your event has been staffed. Regular business hours are Monday - Friday, 8:30 a.m. to 5:00 p.m. Off-duty permit requests must be received a minimum of ten (10) business days prior to the event, unless exigent circumstances apply as determined by the Off-Duty Permits Office. **Requests for service with less than 10 business days prior to the event may require the premium rate, as determined by the Off-duty Permits Office supervision.** Return the application via email to PermitsDL@pbsso.org.

To cancel an off-duty permit during regular business hours, you must send an email to PermitsDL@pbsso.org. A refund/credit will be issued. For cancellations after business hours or weekends, call (561) 688-3400 and ask to speak to the Off-Duty Permits Supervisor.

Cancellations received within 24 hours of the event will be subject to the 4 hour minimum charge per deputy.

Note: Checks with a P.O. Box are not accepted. Florida Statutes 30.2905 & 30.51 require payment be received prior to the performance of off-duty law enforcement services.

Hourly Rates (4 Hour Minimum per Deputy) Eff. 1/1/2022			Payment Methods Upon Receipt of Invoice
Regular	Premium		<ul style="list-style-type: none"> • Check or Money Order made payable to: Palm Beach County Sheriff's Office PO Box 24681 West Palm Beach, FL 33416-4681 • Credit Card
\$ 68.00	\$ 88.00	Deputy Sheriff	
\$ 75.00	\$ 95.00	Sergeant	
\$ 82.00	\$ 102.00	Lieutenant/Captain	

Premium Rates apply on: New Year's Eve and Day, Super Bowl Sunday, Easter, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving Day, and Christmas Eve & Day

Applicant Information

Business Name: Pahokee High School

Applicant Name: Bryan Crawford

Email: brian.crawford@palmbeachschools.org Phone No: 561-902-4050

Mailing Address: 900 Larrimore Road

Contact Person at Event: Bryan Crawford Phone No: 561-902-4050

Address of Event: Begin at 900 Larrimore Road. Event Map is attached.

Type of Event: Homecoming Parade No. Attending: 200 Will Alcohol be Served? No

Detail Date From: 11/7/2024 To: 11/7/2024 Start Time: 1:00 PM End Time (4 Hour Min.): 5:00 PM

No. of Deputies: 30 ⁽²⁰⁾ Specific Instructions For Deputies: _____

~~30~~ Deputies and ~~30~~ Posts
20 Public works ALSO PLACING BARRICADES OUT. LT. Kuschel

****One sergeant is needed for every five deputies. A lieutenant and/or captain may be required for large events. Call for more information.**

Applicant Signature: [Signature]

Law Enforcement Review and Approval

Approved by: LT. JOSH KUSHEL [Signature] THIS PARTICULAR

Date Approved: OCT 17, 2024 OFF DUTY PERMIT! I WANTED TO PARADE

This year

TEMPORARY CLOSING OF STATE ROAD PERMIT

Date: _____

Permit No. _____

Governmental Entity

Approving Local Government	<u>City of Pahokee</u>	Contact Person	<u>Nylene Clarke</u>
Address	<u>207 Begonia Drive, Pahokee, FL 33476</u>		
Telephone	<u>561-924-5534 ext. 2006</u>	Email	<u>cityclerk@cityofpahokee.com</u>

Organization Requesting Special Event

Name of Organization	<u>Pahokee High School</u>	Contact Person	<u>Bryan Crawford</u>
Address	<u>900 Larrimore Road, Pahokee, FL 33476</u>		
Telephone	<u>561-902-4052</u>	Email	<u>brian.crawford@palmbeachschools.org</u>

Description of Special Event

Event Title	<u>Homecoming Parade</u>	Date of Event	<u>November 7, 2024</u>
Start Time	<u>2:00 PM</u>	End Time	<u>5:00 PM</u>
Event Route (attach map)	<u>See Map</u>		
Detour Route (attach map)	<u>See Map</u>		

Law Enforcement Agency Responsible for Traffic Control

Name of Agency	<u>Palm Beach County Sheriff's Office (PBSO)</u>
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US Coast Guard Approval for Controlling Movable Bridge

Not Applicable	<input checked="" type="checkbox"/>
Copy of USCG Approval Letter Attached	<input type="checkbox"/>
Bridge Location	_____

The Permittee will assume all risk of and indemnify, defend and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Permittee shall be responsible to maintain the portion of the state road it occupies for the duration of this event, free of litter and providing a safe environment to the public.

Signatures of Authorization

Event Coordinator	<u>Bryan Crawford</u>	Signature		Date	<u>10/17/24</u>
Law Enforcement Name/Title	<u>LT JOSH KASHEL</u>	Signature		Date	<u>10/17/24</u>
Government Official Name/Title	_____	Signature	_____	Date	_____

FDOT Special Conditions

FDOT Authorization

Name/Title	_____	Signature	_____	Date	_____
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Florida Department of Transportation

3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

RON DESANTIS
GOVERNOR

KEVIN J. THIBAUT
SECRETARY

EVENT PERMIT APPLICATION CHECKLIST

EVENT NAME: Pahokee High Homecoming

REQUESTED BY: Bryan Crawford

AGENCY: Pahokee High School

DATE OF EVENT: November 7, 2024

TIME OF EVENT: 2:00 PM - 5:00 PM

- Please ensure FDOT (Florida Department of Transportation) receives the event permit request at least four (4) weeks prior to the event. Last minute requests might not be granted.

- Map of event is legible
- North Arrow shows on map
- All consecutive plan sheets are provided, numbered, and have matchlines¹
- Road names are clearly shown on map
- Variable Message Signs will be used
- Variable Message Signs displays correct and current information
- Channelizing devices will be used and are clearly shown on map
- Map includes the location of the event (for fairs, art festivals, etc.)
- Map Includes a legend
- All signs and VMS boards have a reference location of the installation²
- The beginning and end of the route/event/race are clearly shown on the map
- Originally Signed Copy of Permit Application (online now with OSP)
- MOT Plan that conforms to the latest FDOT Standard Plans (old Design Standards)
- Detour route and complete signing of the detour route (if applicable)

- Location Photos / Location Map
- District 4 Road Closure Event Notice
- Provide FDOT Temporary Traffic Control Certificate number of person preparing the MOT plans
- Show the posted or temporary speed limit signs
- Show the number and location of LEO's (law enforcement officers)

¹ Example – If a plan sheet has matchline 'X', then the consecutive sheet should have the same matchline 'X'. Note: 'X' can be any number/letter/symbol as long as it is the same for two matchlines that match two consecutive sheets.

² The reference location for the installation of the VMS should be done either by pointing the arrow to the installation location or by referencing the distance from some reference point. Also, denote the orientation of the panel with the symbol. Show the details/message of the VMS boards. At the time of the event and prior to the event (if needed). For example – 3 days prior message will be different compared to the day of actual event

State of Florida – Temporary Closing of State Roadway for Filming

- For ALL Filming – Certificate of Liability Insurance
 - \$1,000,000 coverage
 - FDOT Listed as additional insured
- For Filming on Structures– Certificate of Liability Insurance
 - \$5,000,000 coverage
 - FDOT Listed as additional insured

*****Please ensure information is complete, legible, and included with the application – Missing, illegible, and/or incorrect information might not get a permit warranted*****



District 4 Road Closure Event Notice

Event Title: Pahokee High Homecoming Parade

Recurring (Y/N): No

Date of Event: November 7, 2024

Start Time: 2:00 PM

End Time: 5:00 PM

City: Pahokee, FL

County: Palm Beach County

Event Route: See Map

Detour Route: See Map

Proposed Road Closures

November 7, 2024

1:00 PM UNTIL 5:00 PM

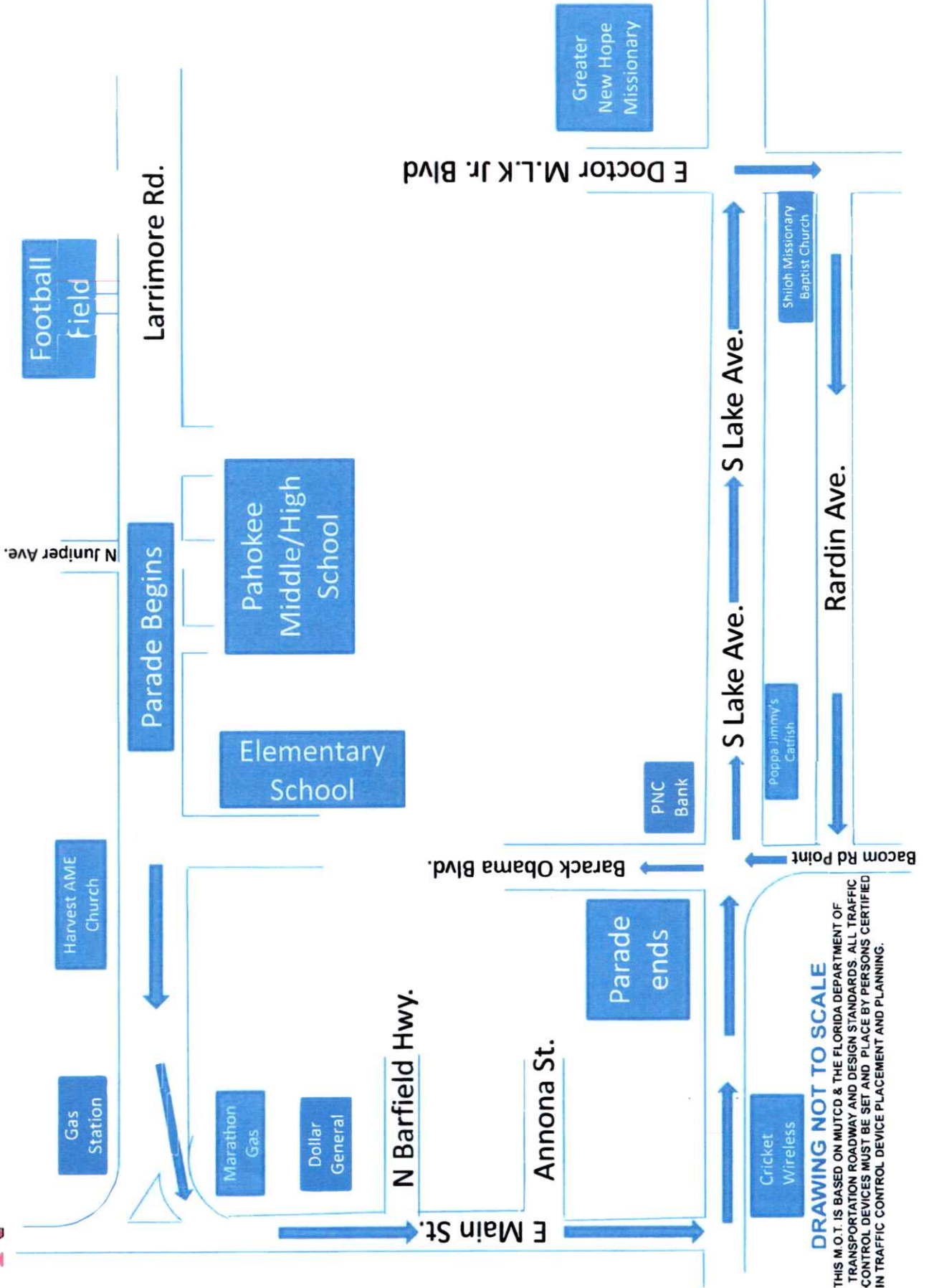
1. 1:00PM
 - A. Block Hwy 441 and Hwy 98 at Larrimore Road
 - B. Block traffic at Larrimore Road and East Main Street. This should reopen when parade clears Larrimore Road onto East Main Street.
 - C. E. Main Place should be blocked at Larrimore Road until parade clears Larrimore Road onto East Main Street.

NOTE: DEPUTY FOLLOWING PARADE WOULD CONTROL FLOW OF TRAFFIC AS PARADE MOVES THROUGH TOWN.

2. 1:45+ or –
 - a. Block traffic at N. Barfield Hwy. This Hwy could be reopened for right turns only when parade clears.
 - b. N. Barfield could reopen for left turns after parade clears.
3. 2:00 PM + or –
 - a. Close Intersection if South Lake and Bacom Point Road
 - b. Once parade clears intersection Bacom Point Road., East 1st Street and East Main Street. could be reopened while parade is on South Lake and returning on Rardin Ave.
4. 2:45 PM + or –
 - a. Close South Lake at W 5TH Street until parade clears.
 - b. Close Rardin Ave. and W 5th Street at Rardin at Rardin Ave.
 - c. Reopen W 5th Street when parade clears W 5TH Street at Rardin at Rardin Ave.
5. 3:00 PM + or –
 - a. Close Bacom Point Road at Rardin Ave. and Bacom Point Road/ South Lake intersection until parade clears intersection and proceeds down East 1st Street.
 - b. Parade will end at the PNC BANK.



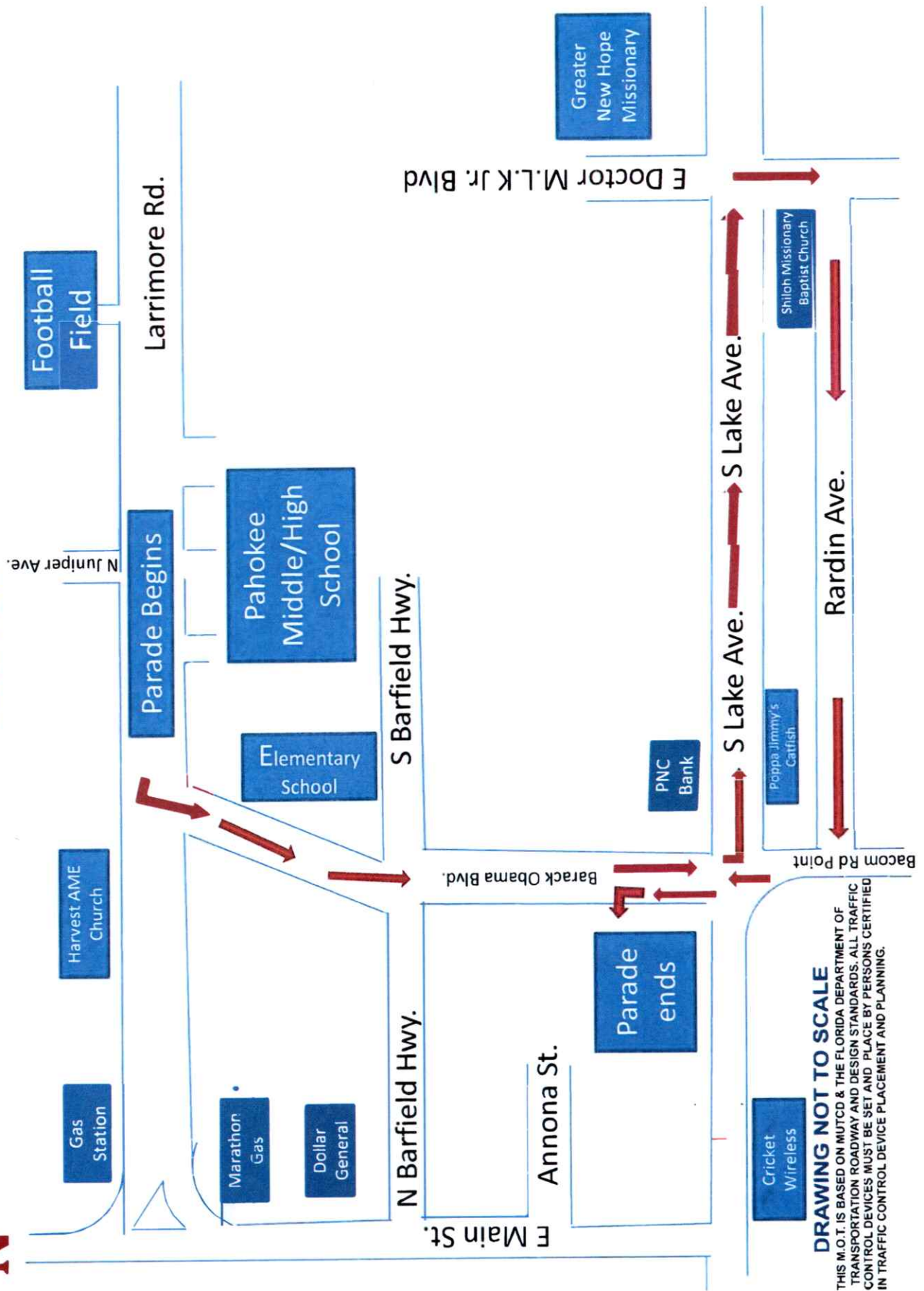
Homecoming Parade 2024





Homecoming Parade 2024

Detour Route



DRAWING NOT TO SCALE

THIS M.O.T. IS BASED ON MUTCD & THE FLORIDA DEPARTMENT OF TRANSPORTATION ROADWAY AND DESIGN STANDARDS. ALL TRAFFIC CONTROL DEVICES MUST BE SET AND PLACED BY PERSONS CERTIFIED IN TRAFFIC CONTROL DEVICE PLACEMENT AND PLANNING.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/17/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Beacon Group, Inc. 6001 Broken Sound Pkwy., N.W. Suite 500 Boca Raton FL 33487-2730	CONTACT NAME: PHONE (A/C, No. Ext): (561) 994-9994		FAX (A/C, No): (561) 997-7087
	E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: School Board of Palm Beach County		
INSURED School Board of Palm Beach County 3370 Forest Hill Blvd. Suite A-103 West Palm Beach FL 33406	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		
	NAIC #		


COVERAGES CERTIFICATE NUMBER: CL2451712956 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Also applies to Child Abuse and Molestation GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SUBJECT TO INSURER A: FLA STATUTE 768.28 *200,000 PER PERSON *300,000 PER OCCURRENCE	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 200,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 300,000 PRODUCTS - COMP/OP AGG \$ Included \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			SUBJECT TO INSURER A: FLA STATUTE 768.28 *200,000 PER PERSON *300,000 PER OCCURRENCE	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 200,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ Included \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N N/A	SUBJECT TO INSURER A: FLA STATUTE 440	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
This certificate supercedes and voids all previous certificates. The School Board of Palm Beach County is self insured under the laws of the State of Florida for the above limits for tort liability and workers compensation coverage.

If you no longer wish to receive future School District certificates of self -insurance please email frontdesk@beacongroupinc.com and ask to be deleted from our certificate holder list.

CERTIFICATE HOLDER Florida Department of Transportation 7900 Forest Hill Blvd West Palm Beach, FL 33413	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE D Dresback, CPCU, ARM  A072032