



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda L. Bryant, City Manager

FROM: Office of the City Clerk

SUBJECT: Approval of Statement of Work with CivicPlus for Website Migration

DATE: May 12, 2026

GENERAL SUMMARY/BACKGROUND:

CivicPlus currently provides proprietary website services for more than 300 municipalities throughout Florida, including 30 of the 39 municipalities within Palm Beach County, such as the Cities of Pahokee, Belle Glade, and South Bay.

This item is necessary to allow CivicPlus to migrate the City's website from the obsolete WebOpen platform to the Municipal Websites Central platform. The proposed migration will provide several key benefits, including:

- **ADA Compliance:** The new platform is designed to support compliance with accessibility standards under the Americans with Disabilities Act (ADA), improving usability for all residents.
- **Cybersecurity Enhancements:** The platform includes advanced security features, including Cloudflare Web Application Firewall (WAF) and Content Delivery Network (CDN), to protect against cyber threats and ensure website reliability.
- **Modern Functionality:** Municipal Websites Central offers improved content management tools, mobile responsiveness, and user-friendly design features that enhance public engagement and staff efficiency.

BUDGET IMPACT:

The Statement of Work provides for a recurring annual cost of \$7,100 beginning October 1, 2026 (FY 2026–2027), with a 5% annual uplift thereafter. CivicPlus has agreed to adjust the renewal cycle from September 1 to October 1; therefore, the initial term charge of \$7,691.66 includes a prorated amount of \$591.66 for the month of September 2026.

Funding for this expense is currently earmarked in Account 1.590000.367 (Non-Departmental – Other Charges), and all funds will be expended in accordance with the adopted budget.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal guidance will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-47