

**MEMORANDUM OF UNDERSTANDING BETWEEN UNITED NEGRO COLLEGE FUND (UNCF)
AND THE CITY OF PAHOKEE**

This two-party Memorandum of Understanding ("MOU") is made and entered into this ____ day of August, 2026, by and between the **City of Pahokee** ("City"), whose address is **207 Begonia Drive, Pahokee, Florida 33476**, and the **United Negro College Fund (UNCF)**, whose address is _____. This MOU shall remain in effect pursuant to the terms below.

Recitals

WHEREAS, the City of Pahokee ("City") desires to enter into a Memorandum of Understanding ("MOU") with the United Negro College Fund ("UNCF") to establish a year-round Educational Access and Opportunity Partnership dedicated to expanding educational opportunities for students and families in Pahokee and the surrounding communities; and

WHEREAS, UNCF is the nation's largest and most effective minority education organization, providing scholarships, educational support, advocacy, and resources that help students pursue higher education and achieve lifelong success; and

WHEREAS, UNCF works to increase scholarship awareness, college readiness, FAFSA completion, financial literacy, career preparation, and access to Historically Black Colleges and Universities (HBCUs) and other postsecondary educational opportunities; and

WHEREAS, the City of Pahokee recognizes that education is fundamental to strengthening families, promoting economic mobility, developing the local workforce, and improving the quality of life for its residents; and

WHEREAS, the Parties desire to collaborate throughout the year by participating in educational workshops, scholarship awareness campaigns, community outreach activities, fundraising initiatives, and other programs designed to improve educational outcomes; and

WHEREAS, the Parties agree to collaborate in planning and promoting the annual **UNCF Walk for Education – Pahokee**, which will serve as the signature community event supporting scholarships, educational programming, and student success initiatives; and

WHEREAS, the City Commission of the City of Pahokee finds that authorizing the City Manager to execute this Memorandum of Understanding between the City of Pahokee and the United Negro College Fund is in the best interests of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Article I

Term

This MOU shall become effective upon execution by both parties and shall remain in effect for a period of **three (3) years**, unless terminated earlier in accordance with this Agreement.

Either party may terminate this MOU at any time by providing thirty (30) days written notice to the other party.

Article II

Scope of Services

United Negro College Fund (UNCF)

UNCF agrees to:

1. Provide educational resources that increase awareness of scholarships, grants, financial aid, and higher education opportunities.
2. Coordinate or participate in workshops focused on college readiness, FAFSA completion, financial literacy, career exploration, workforce development, and postsecondary planning.
3. Promote Historically Black Colleges and Universities (HBCUs) and other accredited colleges and universities to students and families.
4. Participate in City-sponsored events, including community festivals, back-to-school events, youth activities, holiday celebrations, educational fairs, and other community engagement opportunities.
5. Collaborate with the City to develop fundraising initiatives supporting scholarships and educational programming, including:
 - UNCF Walk for Education – Pahokee
 - Scholarship Campaigns
 - Community Giving Campaigns
 - Corporate Sponsorship Opportunities
 - Municipal Partnerships
 - Faith-Based Engagement Initiatives
 - Educational Luncheons
 - Student Recognition Programs

6. Provide educational materials, outreach resources, technical assistance, and referrals that support students and families pursuing higher education.
7. Recognize municipal leadership, educators, community partners, volunteers, donors, and students whose efforts advance educational opportunity.

City of Pahokee

The City agrees to:

1. Promote UNCF educational initiatives through appropriate City communication channels.
2. Collaborate with UNCF in planning educational workshops, community outreach activities, and student engagement programs.
3. Assist UNCF in identifying available City facilities or public spaces for educational programming, subject to City policies and availability.
4. Encourage participation by residents, local schools, businesses, civic organizations, faith-based organizations, and community partners.
5. Support the planning and promotion of the annual UNCF Walk for Education and other mutually agreed educational initiatives.
6. Recognize educational achievement and encourage community participation in activities that strengthen educational opportunity throughout the City.

Article III

Shared Partnership Goals

The Parties agree to work collaboratively to:

1. Increase scholarship awareness among students and families.
2. Improve FAFSA completion rates.
3. Expand access to higher education opportunities.
4. Promote career readiness and workforce development.
5. Strengthen partnerships among educational institutions, nonprofit organizations, businesses, faith-based organizations, and community leaders.
6. Increase philanthropic support for scholarships, emergency student assistance, and educational initiatives.

7. Position the City of Pahokee as a leader in educational excellence, student success, and community engagement.

Article IV

Annual Signature Initiative

The Parties agree to collaborate in planning and implementing the annual **UNCF Walk for Education – Pahokee**.

The event may include:

- Community Resource Fair
- Scholarship Awareness Activities
- FAFSA Assistance
- College and Career Information
- HBCU Recruitment Opportunities
- Student Success Stories
- Corporate Sponsorship Opportunities
- Community Partners
- Educational Institutions
- Leadership Recognition
- Volunteer Opportunities

Article V

Funding

This Memorandum of Understanding does not obligate either party to provide funding to the other. Any grants, sponsorships, donations, or financial commitments resulting from this partnership shall be subject to separate written agreements and all applicable laws, regulations, policies, and approval requirements.

Article VI

Insurance

UNCF shall maintain any insurance required by applicable law for its respective operations. If any event is conducted on City-owned property requiring insurance under applicable City policies, UNCF shall maintain insurance acceptable to the City and provide certificates of insurance upon request.

Article VII

Indemnification

Each party shall be responsible for the negligent acts or omissions of its own officers, employees, agents, and representatives. Nothing contained in this MOU shall be construed as a waiver of sovereign immunity by the City of Pahokee under Section 768.28, Florida Statutes.

Article VIII

Amendments

This MOU may be amended only by a written agreement executed by authorized representatives of both parties.

Article IX

General Provisions

This MOU represents the entire understanding between the parties concerning this partnership.

Nothing contained herein shall be construed to create a partnership, joint venture, agency relationship, or employer-employee relationship between the parties.

This MOU shall be governed by the laws of the State of Florida.

The parties hereby execute this Memorandum of Understanding by their duly authorized officials.

CITY OF PAHOKEE

Keith W. Babb Jr.

Mayor, City of Pahokee

Date: _____

Attest:

Nylene Clarke, CMC

City Clerk

Date: _____

Brenda L. Bryant

City Manager

Date: _____

Approved as to Form:

Burnadette Norris-Weeks, Esq.

City Attorney

UNITED NEGRO COLLEGE FUND (UNCF)

Address: _____

Rob J. Beasley

Area Development Director

United Negro College Fund

Date: _____