



## AGENDA

### MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Michael E. Jackson, Interim City Manager

FROM: Office of the City Clerk

SUBJECT: Approving the 2025 City Commission Meeting Schedule

DATE: December 11, 2024

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#### **GENERAL SUMMARY/BACKGROUND:**

The City Commission is required to meet at least once a month, pursuant to Section 2.08(a) of the City of Pahokee's Charter, in which Option No. 1 reflects. However, the City Commission's current practice is to meet on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of every month, in which Option No. 2 reflects. At this time, there are two (2) known scheduling conflicts (FLC 2025 Legislative Action Days and Veterans Day (a federal holiday)); therefore, March 25, 2025 and November 11, 2025 are not included on the 2025 City Commission Meeting Schedule. Please note that it may be necessary to cancel certain meetings as scheduling conflicts arise.

#### **BUDGET IMPACT:**

Meeting in accordance with Section 2.08(a) of the City of Pahokee's Charter, may result in cost savings to the City.

#### **LEGAL NOTE:**

Defer to the City Attorney.

#### **STAFF RECOMMENDATION:**

Staff recommends approval of Resolution 2024-59

#### **ATTACHMENTS:**

Resolution 2024-59