

RESOLUTION 2025-61

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, CONFIRMING THE CITY OF PAHOKEE'S HOSTING OF THE INAUGURAL PAHOKEE HIGH SCHOOL ALUMNI PICNIC; RATIFYING PARTICIPATION WITH THE PLANNING OF THE EVENT; APPROVING FEES FOR THE EVENT; AUTHORIZING USE OF COLLECTED FUNDS TO OFF-SET EXPENSES; AUTHORIZING AN EXPENDITURE OF UP TO \$1,500.00 FOR INCIDENTALS; AUTORIZING THE CITY MANAGER TO TAKE ALL NECESSARY STEP TO CARRY OUT THE EVENT INTENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee ("City") will host the Inaugural Pahokee High School Alumni Picnic on Saturday, October 4, 2025, at Martin Luther King Jr. Park; and

WHEREAS, it is the intent of the City Commission that the City officially host the event and ratify any actions taken by the City Manager in support of the event; and

WHEREAS, as a host and sponsor of this event, the subject Alumni Picnic will be covered under the City's liability insurance; and

WHEREAS, the City Commission recognizes the public purpose in hosting this event and it is expected to be a positive gathering for the City of Pahokee and its residents; and

WHEREAS, the City Manager is requesting that the City Commission approve and ratify a fee of \$100.00 for class participation and \$100.00 for an Alumni Class Tent Registration Fee. Thus far, the City has collected a total of \$3,500 comprising of 31 class registrations and four tent registrations; and

WHEREAS, the fees collected are expected to cover most operational and incidentals but an amount of up to \$1,500.00 is requested for items that are unknown at the present time; and

WHEREAS, the independent PHS Alumni Committee, the volunteer group that proposed the event, agrees with the suggested fees; and

WHEREAS, the City will provide the necessary security for the event through the Palm Beach County Sheriff's Office (PBSO). Other operational and

logistical expenses will be covered primarily from fees collected from class registrations and vendor participation; and

WHEREAS, the City Commission finds that ratifying collected fees and confirming the City of Pahokee as a host and sponsor of the event is in the best interest of the City of Pahokee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS IT FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirm as being true, and the same are hereby made a specific part of this resolution.

Section 2. Authorization and Ratification. The City Commission of the City of Pahokee hereby authorizes serving as a host and sponsor of the Inaugural Pahokee High School Alumni Picnic and ratifies the acceptance of payment of funds collected by City.

Section 3. Authorization of Incidentals. The City Manager is hereby authorized to spend up to \$1,500.00 on incidentals not covered by the collection of fees. Any expenditure of funds shall be in accordance with the City’s purchasing code; and

Section 4. Approval of Fees. The City Commission hereby ratifies and approves the following fees to be collected for the event: 1) Alumni Class Tent Registration Fee: \$100 per class; 2) Vendor Fee: \$100 per vendor.

Section 5. Use of Funds and Intent. All funds collected through class registrations and vendor fees are authorized to be used to fund operational and logistical expenses for the event, including but not limited to tents, tables, chairs, signage, marketing, sanitation, and other necessary costs. The City Manager is hereby authorized to carry out the intent of the event.

Section 6. Compliance. The City Manager shall ensure that all participants of the event execute a release holding the City harmless from liability.

Section 7. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 23rd day of September 2025.

ATTEST

Keith W. Babb, Jr., Mayor

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)