

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting

Tuesday, May 26, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Brenda L. Bryant, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:03 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Cowan-Williams led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Isabelle J. McDonald

Commissioner Sanquetta Cowan-Williams

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Brenda L. Bryant, City Manager

Burnadette Norris-Weeks, City Attorney

Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Motion made by Vice Mayor McDonald to accept the agenda as printed. Duly seconded by Commissioner Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS (*agenda items only*)

1. Presentation - Lake Okeechobee Regional Economic Alliance of Palm Beach County (LORE)
2. Presentation - Ronald J. Doncaster, Hospital Administrator for Lakeside Medical Center

F. CONSENT AGENDA

1. May 12, 2026 City Commission Meeting Minutes

Motion made by Commissioner Cowan-Williams to accept the Consent Agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS (*discussion of existing activities or previously held events, if any*)

H. PUBLIC HEARINGS AND/OR ORDINANCES

1. ORDINANCE 2026-01 (FIRST READING) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING CERTAIN SECTIONS OF THE CITY OF PAHOKEE'S CODE OF ORDINANCES PERTAINING TO DANGEROUS BUILDINGS; DELETING OUTDATED REFERENCES PERTAINING TO THE CITY'S FORMER CODE ENFORCEMENT BOARD; SPECIFICALLY AMENDING ARTICLE III, CHAPTER 6, SECTION 6-67

ENTITLED “DUTIES OF BUILDING INSPECTOR AND CODE ENFORCEMENT OFFICER”; AMENDING SECTION 6-68 ENTITLED DUTIES OF THE SPECIAL MAGISTRATE; DELETING SECTION 6-69 ENTITLED “LIABILITY FOR DAMAGE RESULTING FROM ENFORCEMENT OF ARTICLE; SUITS; AMENDING SECTION 6-72 ENTITLED EMERGENCY REPAIR, VACATION OR DEMOLITION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

The title of the ordinance was read into the record by the City Attorney and was explained by the City Manager.

Public Hearing opened at 6:50 PM. There being no comments, public hearing closed at 6:50 PM.

Motion made by Commissioner Cowan-Williams to accept Ordinance 2026-01 (First Reading). Duly seconded by Commissioner McPherson and passed unanimously. Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

I. RESOLUTION(S)

1. RESOLUTION 2026-22 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND AUTHORIZING THE EXECUTION OF MAINTENANCE WORK ORDER ASM56 FOR FISCAL YEAR 2026–2027 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE MAINTENANCE OF STATE HIGHWAY LIGHTING FACILITIES WITHIN THE CITY OF PAHOKEE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-22. Duly seconded by Vice Mayor McDonald and passed unanimously. Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2026-23 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING AND ADOPTING THE UPDATED CONTINUITY OF OPERATIONS PLAN (COOP) FOR THE CITY OF PAHOKEE, AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-23. Duly seconded by Commissioner Cowan-Williams and passed unanimously. Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

3. RESOLUTION 2026-24 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXECUTION OF THE STATEWIDE MUTUAL AID AGREEMENT (SMAA) WITH THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT; PROVIDING FOR

**ADOPTION OF REPRESENTATION; PROVIDING FOR CONFLICT; AND
PROVIDING FOR AN EFFECTIVE DATE.**

The title of the resolution was read into the record by the City Attorney and was explained by the City Clerk.

Motion made by Commissioner Cowan-Williams to accept 2026-24. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS *(presentation by city manager of activity or upcoming event, if any)*

1. Palm Beach County Sheriff's Office (PBSO) Report
2. Palm Beach County Fire Rescue (PBCFR) Report
3. Discussion and Direction: Consideration of taking a summer break from the regularly scheduled Commission Meetings on July 28, 2026 and August 11, 2026

Clerk's Note: The consensus of the City Commission was to consider a summer recess on July 28, 2026. A formal item will be presented to the City Commission at the next meeting.

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

Motion made by Commissioner Cowan-Williams to "take \$1050 from the City Commission's donation fund that's in the line item in the budget for the Senior Prom". Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner McPherson, as a future agenda item, to do three (3) separate RFPs for the restaurant, campground, and marina. Duly seconded by Vice Mayor McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

Clerk's Note: The City Attorney noted that whatever the City does, should be sent to the State first, for approval.

Motion made by Commissioner Cowan-Williams to add to the June 9, 2026 agenda, the manager looking into the budget for the \$5000 donation to LORE for the feasibility and the marketability study. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

A motion was made by Commissioner Scott to add an item setting a date for receiving the agendas, and it was duly seconded by Commissioner Cowan-Williams. Discussion ensued, after which Commissioner Scott rescinded the motion.

O. GENERAL PUBLIC COMMENTS *(items not on the agenda)*

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER *(community events, feel good announcements, if any)*

Q. ADJOURN

Motion made by Commissioner Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:24 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk