

RESOLUTION 2025-66

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A PURCHASING CARD POLICY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee is desirous of implementing a Purchasing Card Policy in order establish procedures for the administration of City credit cards and regulate use; and

WHEREAS, the City of Pahokee's Purchasing Card ("P-Card") Policy is designed to improve efficiency in streamlining traditional methods of payment; and

WHEREAS, this Policy is intended for occasionally purchases, for City business use only; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") intends for this policy to apply to all persons issued a P-Card, including City Commissioners; and

WHEREAS, the City Commission finds that it is in the best interests of the City to approve the P-Card Policy attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS IT FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirm as being true, and the same are hereby made a specific part of this resolution.

Section 2. Authorization. The City Commission of the City of Pahokee hereby authorizes and approves the City of Pahokee's Purchasing Card ("P-Card") Policy attached hereto as Exhibit "A".

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 28th day of October 2025.

Keith W. Babb, Jr., Mayor

ATTEST

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

EXHIBIT "A"

City of Pahokee's Purchasing Card ("P-Card") Policy