

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting
Tuesday, March 24, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the Meeting to order at 6:11 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commission McPherson led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Raquel Prince, Acting City Manager
Burnadette Norris-Weeks, City Attorney
Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Motion made by Vice Mayor Cowan-Williams to accept the agenda as printed. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Proclamation - March 2026 as Women's History Month
2. Proclamation - Honoring Women In the Community In Recognition of Women's History Month (March 2026)

F. CONSENT AGENDA

1. March 10, 2026 City Commission Meeting Minutes

Motion made by Vice Mayor Cowan-Williams to accept the Consent Agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS *(discussion of existing activities or previously held events, if any)*

H. PUBLIC HEARINGS AND/OR ORDINANCES

I. RESOLUTION(S)

1. RESOLUTION 2026-09 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING A PIGGYBACK OF THE CITY OF LAKE WORTH BEACH'S AGREEMENT WITH C.A.P. GOVERNMENT, INC. FOR BUILDING DEPARTMENT INSPECTION, PLAN REVIEW, CODE ENFORCEMENT INSPECTIONS AND BUILDING OFFICIAL SERVICES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the Acting City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-09. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2026-10 A RESOLUTION OF THE CITY COMMISSION OF PAHOKEE, FLORIDA, AUTHORIZING THE SUBMISSION OF THREE NEIGHBORHOOD ENGAGEMENT AND TRANSFORMAITON (NEAT) GRANT APPLICATIONS; AUTHORIZING CERTAIN CITY OFFICIALS TO EXECUTE NECESSARY DOCUMENTS FOR THE SUBMISSION; PROVIDING AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the Acting City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-10. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS (*presentation by city manager of activity or upcoming event, if any*)

1. Discussion of considering evaluations for the Interim City Manager and the City Clerk

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner McPherson to add to the next agenda, the Clerk's evaluation. Discussion ensued.

Commissioner McPherson restated for clarification, "I'd like to make a motion that we complete the Clerk's evaluation from July 1, 2024 through June 30, 2025". The motion was duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McPherson to add the next agenda, a budget review. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Mayor Babb to add to a future agenda, the discussion and workshop for an RFP for the marina, restaurant, and campground. Duly seconded by Commissioner McPherson and passed unanimously. (Clerk's Note: This includes the City Attorney's suggestion of having due diligence done prior to the meeting)

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McDonald to add to a future agenda, adopting a dignity pledge and having it placed on the website. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McDonald to add to a future agenda, reviewing the boards and coming up with a plan to have them implemented and working. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams, for a future agenda, that all job changes and the organization chart come to the Commission and be approved by the Commission. Duly seconded by Commissioner McPherson and passed unanimously. (Clerk's Note: This includes the City Attorney's suggestion to allow legal to ensure any proposed legislation be compliant with the City's Code)

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to conduct Permanent City Manager interviews on April 14, 2026, and HR will get with the City Attorney for the questions. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS (*items not on the agenda*)

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any*)

Q. ADJOURN

Motion made by Vice Mayor Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:54 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk