



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda L. Bryant, City Manager

FROM: Office of the City Manager

SUBJECT: PNC Signatories – Adding Brenda Bryant and Removing Tammy Bussey

DATE: April 28, 2026

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee (“City”) maintains designated authorized signatories for its official bank accounts to ensure proper financial controls and continuity of operations. Due to change(s) in personnel and unforeseen requirements, it is necessary to ratify the list of authorized signatories.

Historically, the City Commission approved the addition of Tamara Dowdell, Finance Director, as an authorized signatory through Resolution 2016-12. However, during the bank’s review process, PNC Bank required additional authorization and confirmation from the City Manager to validate and process signatory authority in accordance with its internal banking requirements. Therefore, PNC Bank acknowledged Resolution 2026-11, formally recognizing and appointing Brenda Bryant as permanent City Manager.

Further, due to operational needs, including the timely processing of payroll and other financial obligations, it was necessary to initiate updates to the City’s bank signatories to ensure continuity of financial operations. This included adding Brenda Bryant, City Manager, as an authorized signatory and removing Tammy Bussey, former Interim City Manager. All other authorized signatories on the City’s bank accounts remained unchanged.

BUDGET IMPACT:

There is no budget impact associated with approving this item.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal guidance will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-15