



CITY OF ORLAND STAFF REPORT

MEETING DATE: October 17, 2023

TO: Honorable Mayor and City Council

FROM: Pete Carr, City Manager

SUBJECT: **Art Center Improvements Invoice** (Discussion/Action)

BACKGROUND:

The Arts Commission has responsibility for the Public Arts Fund, established by Chapter 2 of the Orland Municipal Code. Per OMC 2.18.070, passed by ordinance in 2013, the Commission is to seek Council approval for projects or expenses exceeding \$1000.00 unless the expenditure is from funds comprised of donations or the sale of artwork.

ANALYSIS:

The Commission recently presented City Hall with an invoice for certain improvements totaling \$1336.10. The work has been performed. Contractor Keith Rawlings provided an invoice listing “cut door bottom and hung door drapes, installed handicap doorbell.” Labor was \$1180, materials \$156.10.

RECOMMENDATION:

Direct Staff.

FISCAL IMPACT OF RECOMMENDATION:

\$1336.10 from the Public Arts Fund.