



CITY OF ORLAND STAFF REPORT

MEETING DATE: June 9, 2025

SPECIAL MEETING

TO: Honorable Mayor and Council

FROM: Janet Wackerman, Interim City Manager

SUBJECT: DISCUSSION AND DIRECTION REGARDING BUDGET WORKSHOP SPECIAL SESSIONS

SUMMARY:

Staff recommends that the City Council discuss and provide direction regarding the potential scheduling and format of special budget work sessions for the budget development process.

DISCUSSION / ANALYSIS:

The City of Orland annually adopts its operating and capital budgets following a comprehensive review process. The proposed budget is presented to the City Council at regular meetings, with limited time available for in-depth discussion of departmental operations, service levels, and potential budget adjustments.

In recent years, many California cities have implemented special budget work sessions to provide City Councils with enhanced opportunities to engage in the budget development process. These sessions allow for more detailed discussions of budget priorities, potential service level adjustments, and fiscal strategies without the time constraints of regular Council meetings.

These sessions would be structured as study sessions, with no formal action taken. The Council would have the opportunity to provide direction to the City Manager regarding budget options to be incorporated into the proposed budget for formal consideration and adoption at a future regular meeting.

RECOMMENDED ACTION:

Discuss and provide direction on the following potential courses of action:

1. Schedule special budget work sessions
2. Continue with the current budget review process without special work sessions
3. Incorporate extended budget discussions into regular Council meetings
4. Establish a Council budget subcommittee to work with staff on budget development