

CITY COUNCIL

CITY OF ORLAND



RESOLUTION NO. 2025-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND
ADOPTING A COMPREHENSIVE PURCHASING AND CONTRACTING POLICY
AND EXPENSE REIMBURSEMENT POLICY IN COMPLIANCE WITH AB 1234**

WHEREAS, the City of Orland seeks to ensure transparent, fair, and cost-effective procurement of goods, services, and construction contracts; and

WHEREAS, the City has adopted the Uniform Public Construction Cost Accounting Act procedures pursuant to Public Contract Code Section 22010 et seq.; and

WHEREAS, Assembly Bill 1234 (Government Code Section 53232.2 et seq.) requires local agencies to adopt written policies specifying the types of expenses that will be reimbursed and the procedures for submission and approval of expense reimbursements for members of legislative bodies; and

WHEREAS, the City Council desires to adopt a comprehensive policy that consolidates purchasing procedures, contracting requirements, and expense reimbursement guidelines to ensure fiscal responsibility and legal compliance; and

WHEREAS, the proposed Purchasing and Contracting Policy establishes clear thresholds, procedures, and accountability measures while maintaining flexibility for efficient City operations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orland as follows:

SECTION 1. The City Council hereby adopts the Purchasing and Contracting Policy attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. This Policy shall serve as the City's expense reimbursement policy as required by Government Code Section 53232.2 et seq. (AB 1234).

SECTION 3. The City Manager and Finance Director are authorized and directed to implement the procedures set forth in this Policy and to develop any necessary forms, guidelines, or administrative procedures to ensure effective implementation.

SECTION 4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Orland this ____ day of November, 2025, by the following vote:

AYES:

NOES:

ABSENT:
ABSTAIN:

Matt Romano, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Scott Drexel, City Attorney