



CITY OF ORLAND STAFF REPORT

MEETING DATE: November 4, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: Discussion to award a construction contract for the Orland Fire Station roof project. (Discussion/Action)

BACKGROUND: The roof of the Orland Fire Station is in critical need of replacement. A full roof replacement was estimated at \$110,000. Rural Fire has agreed to share the cost of the project, budgeting \$55,000 for Fiscal Year 2025–2026. At the time of the initial discussion, no funding had been allocated in the City Fire Department budget or the Measure A Public Safety Fund for this repair. City Council previously authorized the City Manager to utilize available Public Safety Development Impact Fee (DIF) funds to match Rural Fire’s contribution and proceed with the project.

ANALYSIS: Following Council direction, staff solicited bids for the Orland Fire Station Roof Replacement Project. Three bids were received and reviewed for completeness, responsiveness, and responsibility.

1. George Roofing - \$68,435.00
2. Airtight Construction, Inc. - \$98,136.00
3. Butte Roofing Company - \$102,871.44

Two of the bids were closely aligned in cost, consistent with our budgetary estimate and with each other, suggesting a reasonable market value for the scope of work. The third bid, however, was 30% lower than the other two. After reviewing the bid packages, staff determined that the lowest bid raised concerns about the bidder’s ability to perform the work to the City’s standards and schedule. Based on this evaluation, staff recommends awarding the construction contract to the second-lowest bidder, who is the lowest responsible and responsive bidder.

RECOMMENDATION: Staff recommends that the City Council:

1. Award a construction contract for the Orland Fire Station Roof Replacement Project to Airtight Construction, Inc.; and
2. Authorize the City Manager to execute the construction contract and all other documents necessary to complete the project.

FISCAL IMPACT OF RECOMMENDATION: The total project construction contract will be for \$98,136.00. Funding will be split equally between Rural Fire and available City Public Safety DIF funds. These funds will be reimbursed in Fiscal Year 2026–2027 through the City Fire Department’s annual budget.