



CITY OF ORLAND STAFF REPORT

MEETING DATE: July 1, 2025

TO: Mayor and Council members

FROM: Janet Wackerman, Interim City Manager

SUBJECT: Planning Consultant Contract

BACKGROUND:

The City Council, at their meeting of June 17, 2025, authorized the Interim City Manager to negotiate a contract with NorthStar of Chico for planning consultant services.

ANALYSIS:

Mark Wolfe, principal planner for NorthStar, reviewed the contract and found his firm could not meet its conditions as presented. The next planner selected by the interview panel was SHN of Redding. SHN found the contract satisfactory and proposed no changes.

Attachment: Professional Services Agreement between City of Orland and SHN.

RECOMMENDATION:

Authorize Interim City Manager to sign a contract with SHN for planning consultant services for a period of one (1) year and not to exceed \$200,000.

FISCAL IMPACT OF RECOMMENDATION:

The Planning Department budget for 2025/26 lists \$200,000 available for a contract planner.